CALL TO ORDER:

A regular meeting of the North Central Regional Transit District Board was called to order on the above date by Mayor Dan Barrone, Chair, at 9:07 a.m. at the Jim West Regional Transit Center, Española, New Mexico.

1. Roll Call

Ms. Sandoval called the roll and it indicated the presence of a quorum as follows:

<table>
<thead>
<tr>
<th>MEMBERS</th>
<th>ELECTED MEMBERS</th>
<th>ALTERNATE DELEGATES</th>
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<tbody>
<tr>
<td>Town of Edgewood</td>
<td>Absent</td>
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<tr>
<td>Los Alamos County</td>
<td></td>
<td>Mr. Philo Shelton</td>
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<tr>
<td>Rio Arriba County</td>
<td></td>
<td>Manager Tomás Campos (later)</td>
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<tr>
<td>Santa Fe County</td>
<td>Commissioner Anna Hansen</td>
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<td>Taos County</td>
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<td>Manager Leandro Cordova</td>
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<td>Nambé Pueblo</td>
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<td>Mr. Miguel López</td>
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<td>Ohkay Owingeh</td>
<td>Ms. Christy Van Buren</td>
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<td>Pojoaque Pueblo</td>
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<td>Mr. Jeff Montoya</td>
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<td>San Ildefonso Pueblo</td>
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<td>Santa Clara Pueblo</td>
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</table>
City of Santa Fe |  | Mr. Keith Wilson (T)
City of Española | Councilor Tim Salazar |  
Town of Taos | Mayor Dan Barrone, Chair |  
Tesoque Pueblo | Gov. Charles Dorame (later) |  
Village of Chama | Councilor Scott Flurry |  
Rio Metro | Absent |  

**Staff Members Present**  2:08
Mr. Anthony J. Mortillaro, Executive Director
Ms. Shannon Sandoval, Financial Specialist
Mr. Peter Dwyer, Legal Counsel
Mr. Hector Ordonez, Finance Director
Ms. Stacey McGuire, Development Director
Ms. Delilah Garcia, Transit and Facilities Operations Director
Mr. Jim Nagle, Public Information Officer
Ms. Dora Anaya, HR Director

**Others Present**
Thomas Martinez, Santa Fe Trails
Ray Matthews, Santa Fe County
Austin Fisher, Rio Grande Sun
Carl Boaz, Stenographer

2. **INTRODUCTIONS**

No introductions were made.

3. **Pledge of Allegiance**

The Pledge of Allegiance was recited.

4. **Moment of Silence**

5. **APPROVAL OF AGENDA**

Jeff Montoya was present from Pueblo of Pojoaque.
Chair Barrone moved to approve the Agenda as presented, Ms. Van Buren seconded the motion and it passed by unanimous (10-0) roll call vote with City of Española, Los Alamos County, Nambé Pueblo, Ohkay Owingeh, Pojoaque Pueblo, City of Santa Fe, Santa Fe County, Town of Taos, Taos County, and Village of Chama voting in favor and none against. Pueblo of Tesuque and Rio Arriba County were not present for the vote.

6. APPROVAL OF MINUTES — November 3, 2017

Councilor Salazar moved to approve the minutes of November 3, 2017 as presented. Mr. Montoya seconded the motion and it passed by unanimous (10-0) roll call vote with City of Española, Los Alamos County, Nambé Pueblo, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, City of Santa Fe, Santa Fe County, Taos County and Town of Taos voting in favor and none against. Pueblo of Tesuque and Rio Arriba County were not present for the vote.

7. PUBLIC COMMENTS

There were no public comments.

PRESENTATION ITEMS:

A. Employee Years of Service Award

Mr. Mortillaro identified two employees who reached service milestones. Amery Romero received an award for one-year and Leopold Valencia, with Taos Transit Service before it became the NCRTD received a 10-year award. The employees were thanked for their service.

PUBLIC HEARINGS: None

ACTION ITEMS:

B. Discussion and Consideration of Board Resolution No. 2017-39 Supporting Community and Local Government and State Tax Stabilization from National Laboratories in New Mexico

Ms. Romero from the LANL Board explained she represented the Regional Coalition of the 9 communities surrounding the Los Alamos National Laboratory. The Coalition works in advocacy on behalf of the communities in relationship to the Laboratory and their activities.

The NCRTD was provided a detailed analysis and recommendation for legislation to protect the Gross Receipts Tax (GRT) currently paid by LANL contractors. LANL is undergoing an acquisition for new
management and an operation contractor by October of next year.

A contractor that is in a non-contractor status would not pay tax in the State and local communities would lose about $25 million. LANL also receives about 40% of the GRT and distributes funds into the NCRTD for operation and a substantial amount of funds would be cut if the current tax collected is not preserved. The Coalition has questioned legislators why the tax status should change if the operation of the Lab never changed.

The loss of GRT could be devastating to local communities and externalities and the Coalition asked for NCRTD's support to ensure the legislation passes in the 30-day session in January. Regionwide support is needed to show the NSA and oncoming practitioner how critical it is to preserve the tax status.

Ms. Romero stood for questions.

Charles Dorame arrived at 9:17 and Manager Campos is present also.

Commissioner Hansen asked if the Governor would be putting the resolution on the agenda.

Ms. Romero was not sure. The Coalition has tried to demonstrate that the tax is not new and has been collected for about a decade and they want to keep that status quo from Sandia and Los Alamos National Labs.

Commissioner Hansen confirmed that the operator would also change at Sandia Labs.

Ms. Romero explained the Sandia National Lab went through an acquisition last year and might be considering that. Nonprofits bid on the Sandia contract and a for-profit, Honeywell NTSS won and have continued to pay tax.

Chair Barrone asked if there were other avenues that would ensure the tax would continue.

Ms. Romero replied they should speak to their legislators. The Coalition is trying to get the word out to everyone and has pre-filed the bill to ensure this is at the top of the priority list.

Mr. Mortillaro said he had the opportunity to attend the legislative Revenue and Stabilization Committee in November to discuss the impact on the Laboratory and RTD if a change to a nonprofit. RTD stands to lose about $1.1 million conservatively based on the 80% GRT that LANL contributes to Los Alamos County. That does not include the additional $350k LAC contributes to the RTD voluntarily.

He was not confident LAC would continue to make a voluntary payment if their revenues are impacted and we could be looking at $1.4 million loss. RTD will possibly need to look at how they fund regional partners. We currently distribute about 65% of our total GRT to other regional entities such as Los Alamos County, Santa Fe Trails and the Rail Runner.

Mr. Mortillaro pointed out it is critical that LANL continue to pay taxes for activities at Los Alamos County because the service impact would not go away whether for profit or nonprofit. The taxes both
impact as well as provide service to workers and the Laboratory.

Ms. Romero said the Coalition hopes to get the Board to support the resolution as well as legislators and to get it in the legislative call for the short session.

Mr. Shelton moved to support Board Resolution No. 2017-39 Supporting Community and Local Government and State Tax Stabilization from National Laboratories in New Mexico. Commissioner Hansen seconded the motion and the motion passed by a unanimous (13-0) roll call vote with the City of Española, Los Alamos County, Nambé Pueblo, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, City of Santa Fe, Santa Fe County, Taos County and Town of Taos and Pueblo of Tesuque voting in favor and none against.

C. Discussion and Consideration of Board Resolution No. 2017-38 Adopting the Open Meetings Act for 2018 Board Meetings

Mr. Mortillaro explained the Board adopts the OMA annually with the dates of the meetings for the year.

Mr. Dwyer provided background. The OMA does not apply to the pueblos. This is an annual obligation to give notice to the public and is mandatory and complies with the Attorney General’s office. They include the meeting dates although not required in the resolution because they know they normally meet the first Friday of a month.

There is nothing different in the resolution or the law since 2013, other than the new dates. The schedule of monthly meetings is posted on their website, including the subcommittee meetings.

Councilor Salazar moved to approve Board Resolution No. 2017-38 Adopting the Open Meetings Act for 2018 Board Meetings as presented. Manager Campos seconded the motion and the motion passed by majority (12-0) roll call vote with City of Española, Los Alamos County, Nambé Pueblo, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, City of Santa Fe, Santa Fe County, Taos County and Town of Taos and Rio Arriba County voting in favor. The Pueblo of Tesuque abstained from vote.

Gov. Dorame asked for clarification. He wanted to ensure in this case, this only refers to the RTD meetings.

Mr. Dwyer confirmed that this applies only to the pueblos to the extent that he sits on a board that contains other members bound by the OMA. The RTD is a subdivision of the State and they must follow the law.

Gov. Dorame said he also wanted to make sure they meet other requirements such as the disabled, because if a Pueblo hosts a meeting all pueblos do not have those resources.

Mr. Dwyer confirmed they do have to meet the requirements and meeting notices indicate they will make reasonable accommodations for ADA. They would provide an accommodation when they are aware
of the need and are equipped to meet ADA with their buses and in their facilities. Usually they are able to accommodate people with disabilities even on the pueblos.

Mr. Dwyer explained an activity that does not involve a majority of the Board at a policymaking function is not covered and they cross those bridges on a case-by-case basis and it is unlikely to come up as an issue.

D. Discussion and Consideration of Board Resolution No. 2017-40 Adopting the Annual State and Federal Legislative Agenda for 2018

Mr. Mortillaro introduced the Legislative Agenda. The Board undertakes this activity annually and has adopted the State and Federal agenda that provides guidance regarding their positions on legislation during the session. It also provides information for a legislative support contractor to address issues during the session.

The Federal items give guidance to him and the Chairman as to the Board’s priorities related to federal issues and how to deal with those. This year is a short session from January 16 to February 15 and is generally focused on budget. The legislative priorities are similar to last year with one change on page 26 under the State priorities. He included supporting legislation that provides tax stabilization for the National Laboratories in New Mexico that relates directly to the action the Board took earlier today.

Manager Cordova inquired about specifics on the amounts for capital outlay.

Mr. Mortillaro indicated they asked for a new bus. Their lobbyist heard that based on the projections of revenue coming into the State, there may be a small capital outlay allocation. Legislators have been comfortable with one bus at approximately $115-$120,000 in the past.

Commissioner Hansen moved to approve Board Resolution No. 2017-40 Adopting the Annual State and Federal Legislative Agenda for 2018 as presented. Mr. Shelton seconded the motion.

Ms. Van Buren noted that she wanted something on behalf of the pueblos under the Federal portion such as language like ‘supports enhanced mobility through partnerships with local pueblo or tribal entities in the State’. She wanted to show a partnership between RTD and the pueblos because they have a need for infrastructure because their roads are bad.

Gov. Dorame cautioned them. The funds are designated for tribal entities and they would not want to take from that to put into, in this case, roads.

Mr. Mortillaro pointed out under State on the seventh bullet down, it is general and incorporates tribal governments regarding transportation needs.

Ms. Van Buren was concerned because they are dealing with the issue of State roads that go through tribal lands and, yet they are restricted with tribal funds. She wants more partnership between the State with the tribes that could open more doors for opportunities for the pueblos.
Gov. Dorame indicated his only problem when talking about roads and reservations is that they must include the BIA who has their own policies. In Tesuque most of the paved roads are because they have a BIA school and the RTD uses those roads and Tesuque includes that in their requests to fund paving and use the school’s funds.

Gov. Dorame was skeptical that their policies were not up to date. The subcommittee should discuss that further.

Ms. Van Buren agreed, but said she has been fighting for the Highway 60 safety project that affects all of them and everyone traveling through. She jumped through the hoops to get the tribal funding and after putting in all the effort, the State came back and said there was no money.

She wanted to find a way to bridge the funding. She asked why one district got all the money like in Albuquerque and District 5 didn’t have a single project funded and a lot of it is State roads that run through tribal lands that everyone uses.

Mr. Mortillaro thought bullet #7 covered that and gave flexibility to support those types of issues. RTD is not competing with the tribes or other entities for road money, but everyone is competing for the limited funds in the State capital outlay.

Districts submit their capital outlay requests and their legislators decide how to distribute the funds. Last year, there was no money, and no one got anything. The concern is with the change contemplated in Congress there would be a change in the Federal tax and tax on local and state governments as well, particularly New Mexico with the revenues from oil and gas.

Gov. Dorame said the discussion can be complicated and the wording of the resolution is a broad tribal government. The pueblos have their own tax base and there is still the question on the roads, the rights of ways and easements etc. going through their reservations and whether the pueblos can tax the Department of Transportation for those.

Ms. Van Buren said she was good with the resolution as it was.

The motion passed unanimously (13-0) by roll call vote with City of Española, Los Alamos County, Nambé Pueblo, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, City of Santa Fe, Santa Fe County, Taos County and Town of Taos, and Pueblo of Tesuque voting in favor and none against.

E. Discussion and Consideration of Board Resolution No. 2017-41 Certifying the Physical Inventory of Movable Chattels and Equipment Costing More than $5,000

Mr. Mortillaro explained the item comes to the Board annually and is required by the State.

Mr. Ordonez explained that Chattel means movable tangible assets; something that can be seen and
moved and potentially misappropriated. The State requires annual certification and conducting annual inventories to report assets to the State and an inventory was done of some items a couple of weeks ago.

[Page 30-33] Lists the inventory for year ending 2017, The list was compared with the previous year and has been classified into three segments.

The first is buildings/building improvements - net book value is $85,173.25.

The second segment is computer and computer related equipment and heavy equipment - netbook is $42,470.

The third section is vehicles with 78 items - net book value is $3,160,599. The difference between market and net book value is that netbook is the amount recorded in the district books after depreciation. Some assets could be zero, but the market value could be different, and items are included that are worth $5,000 or more.

Tag numbers on the buses were compared with the asset IDs and matched the description. In addition, the assets they were not able to be verified by them were verified that the asset does exist.

Mr. Ordonez believed the inventory report to be accurate and there had been no misappropriation of assets in 2017. He asked that the Board to approve Resolution 2017-41.

Manager Campos moved approval of Board Resolution No. 2017-41 Certifying the Physical Inventory of Movable Chattels and Equipment Costing More than $5,000 as presented. Manager Cordova seconded the motion.

Manager Cordova asked if this resolution is relevant to the Fiscal Year 17 audit.

Mr. Ordonez replied it is and the auditors conduct their own inventory and observations, review invoices and compare the VIN numbers and it is part of their annual audit and the single audit compliance.

Manager Cordova asked if in the past this was done earlier.

Mr. Mortillaro replied it was usually around this time of year or in January.

Mr. Dwyer added theoretically it is to be done at the beginning of the Fiscal Year 2017, but in July they do not have all the information. They always do this about the same time as the audit and at the same time of the year and this is reported to the State who is fine with that.

The motion was passed by majority (12-0) roll call vote with City of Española, Los Alamos County, Ohkay Owingeh, Pojoaque Pueblo, Río Arriba County, San Ildefonso Pueblo, City of Santa Fe, Santa Fe County, Taos County and Town of Taos and Pueblo of Tesuque voting in favor and none against. Nambé was not present.
F. Discussion and Consideration of Memorandum of Agreement with Taos County for use of County Facilities in Peñasco

Mr. Mortillaro asked Ms. Garcia to report on this item as she was directly involved in the discussion with Taos County regarding the parking facility.

Ms. Garcia presented the MOA between the NCRTD and Taos County for the use of parking space in the Peñasco Public Works substation. They are moving the fleet parked in remote areas to local partners to provide better access for staff to the vehicles and facilities.

They have two parking spaces at this location and are willing to trade and will provide funding of $3,000 to assist with a gate for secured access and video surveillance equipment. They have not had the opportunity to get full pricing, but want to pay a portion specifically for the Peñasco route and the buses that are parked and used there. The vehicles have been parked at employees’ homes and property in the past. Chair Barrone asked if there would be places to plug in.

Ms. Garcia explained that most of the vehicles are not diesel, but their mechanic had that conversation with an employee at Taos County.

Manager Cordova said he appreciated this and it is a good partnership. Taos County is trying to secure all of their facilities and assets.

Manager Cordova moved to approve the Memorandum of Agreement with Taos County for use of County Facilities in Peñasco. Chair Barrone seconded the motion which passed unanimously (13-0) by roll call vote with City of Española, Los Alamos County, Nambé Pueblo, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, City of Santa Fe, Santa Fe County, Taos County and Town of Taos, and Pueblo of Tesuque voting in favor and none against.

DISCUSSION ITEMS

G. Financial Report for October 2017

Mr. Ordóñez reported a successful and stable October with revenues exceeding expenses by almost $900,000, which was great since they have only received three months of GRT revenue.

He reviewed the financial highlights starting on page 41:
- Year ending 2018 the revenues budgeted are $13,154,374 and expenses of $2,072,458 (about 16%).
- [page 42] about 22.5% of the budgeted revenue has been received and they are expecting to receive grant funding as they complete phase 2 of the project. The process has been started for member contributions, which are expected to increase as funds are received from Ski Taos, Ski Santa Fe and Los Alamos County. Fund grant revenues are $18.9 of only the 5311 funds.
- GRT revenue by county:
Los Alamos County GRT - $582,924 received (43% of the total year budget) exceeded by $100,000 the revenues budgeted at $1.3 million.

Rio Arriba County [page 44 - is 25% of budgeted and GRT is expected to increase in the next few months. The deficit of $13,000 is not a concern.

Santa Fe County [page 45] - received $1.243 million (28% of the budget) and a surplus of $90,000.

Taos [page 46] – received $241,925 (27% of the budget) and exceeded the budget by 2% ($8,129).

Page 47 compares the Budget to Actual - overall the $7,022,550 or 27% of the budget is similar to prior years and is up by about $80k.

Page 48 – Rent Revenue received is 19% similar to last year and only includes the 5311 operating grants. They expect to receive more in December and is $16,000 less than last year.

Page 49 - Expenses to date is 15.8%, but expenses will increase as projects are completed in December. Utilities are 26%; Office Expenses -11%; Insurance -90%; Capital Expenses was 2% and an ACH was submitted yesterday for $130,000 so the number will increase.

Page 51 - Administrative Expenses is 26% consistent with prior years and $19,000 less than the prior fiscal year.

Page 52 - Operating Spent summary is 18% of the budget, consistent with prior years and is $88,000 less than Fiscal Year 2017.

Page 53 - Capital Projects incurred 2% and will increase as they pay out contractors.

Mr. Ordonez stood for questions.

Manager Cordova asked if the high over time meant there have been some vacancies and they are trying to compensate.

Mr. Ordonez agreed. They currently do not have an executive assistant and Troy was replaced in November. Staff has put in a lot of overtime for the vacant position the last five months and they are in the middle of an audit and need to submit a CAFR, so a lot of overtime has been incurred.

Chair Barrone added about 5 jobs for drivers etc., are currently available (three in Taos and two in Español). 

Mr. Mortillaro added they have mobile job advertisements and wraps on buses advertising RTD’s career opportunities that hopefully will generate continuous applications.

Commissioner Hansen thanked Mr. Ordonez for the report. She appreciated the update.
H. Finance Subcommittee Report

Mr. Mortillaro reported that the Finance Subcommittee did not have a meeting in November, but there will be a meeting December 11 on their audit exit conference. Once conducted, the audit will be submitted to the State Auditor's office before December 15 and when released will be presented to the Board in January.

I. Tribal Subcommittee Report

Gov. Dorame reported the Tribal Subcommittee did not meet. He asked about the next meeting date.

Mr. Mortillaro said they will poll members to find a meeting date for January.

Gov. Dorame asked that the meeting be before January 15 because of the legislative session.

J. Executive Report and Comments from the Executive Director

1. Executive Report for November 2017

Mr. Mortillaro reported there had been a press release regarding Google Transit and it was now official and can be put on the website for people to plan a trip through RTD and in other adjoining systems in Google maps.

Mr. Mortillaro added that the TAP project was complete and asked Ms. McGuire to give an overview.

Ms. McGuire said she would be happy to provide a tour of the project, the bus stop and shelter out front. They went through the walk-through and were given verbal approval and have completed three bus stops, southbound on Riverside, and directly opposite going northbound that have sidewalks and a shelter and a 5 x 8 concrete pad to meet ADA compliance.

Originally, four bus stops were planned but the northbound at Riverside infrastructure was compromised. A new gas station construction is happening at the bus stop location and they were instructed not to continue with that site. They were able to complete the other three bus stops and expect, depending on what happens at that location, to return to that site in future phases. Funding has transferred from FDA to FHWA and is usable only until September 2018 under the current contract, but there is an opportunity to extend the date if necessary.

Mr. Shelton asked if the gate will stay closed now.

Ms. McGuire explained that the gates will reopen once they it is properly signed stating that buses or vans or business traffic is prohibited, to mitigate the potential pedestrian conflicts. There will not be a reason for buses to pull in from Riverside.
Mr. Mortillaro said Mr. Dwyer would report on a possible GRT Election to remove the sunset in November 2018. They have been working with members to amend the ordinances they adopted in 2009 and the ordinances contain dates of when an election could be held and address setting of the sunset.

Mr. Dwyer provided background. The GRT tax passed in 2008 as a regional tax with all members of all four counties approving the tax. RTD did not have conference rooms and staff etc. as they do today or buses and the members at that time asked for a sunset clause in case the service did not work out and in 2024 their primary revenue will go away.

In the interim RTD has taken over the transit systems for Rio Arriba, Espanola and Taos and is providing essential service to all communities in Northern New Mexico. The Board set a goal in its strategic planning process to remove the sunset, but the ordinances voted on simply asked if members agreed to propose a tax. The ordinance that proposed the tax included not only a sunset provision, but dates in which elections could be held, which is in 2022 or in 2023.

The Board does not feel that is enough time and want to move the dates to have multiple opportunities if members said no in 2018, to put the question to a general election in 2020 and/or 2022, preferably on the ballot in a general election.

Tax and Revenue rules prohibit changing ordinances passed by the public in an election without going back to an election. This has been discussed with each County Manager and all supported the change as well as the Association of Counties and TRD now supports the change.

The goal is for each county member to put this on their commission agenda for approval. Then research and polling would be done, and an election held in 2018.

Mr. Dwyer added that Manager Cordova attended for Taos County, Bruce Frederick for Santa Fe County and Alvin Lee for Los Alamos County attended the meetings with him.

Manager Cordova said he appreciated the meeting and thought it went well and now feels more comfortable taking this to his board to do an ordinance amendment.

Commissioner Hansen confirmed that all counties need to do an ordinance amendment.

Mr. Dwyer replied they would. He will prepare that and send it to the County, their attorneys and TRD.

Ms. Hansen noted Santa Fe County would not meet again until 2018.

Mr. Mortillaro said there are a number of triggers, one is to get the counties to amend their ordinances which will probably happen in January. Then they will start the research and polling and about June each county will need to pass an ordinance to put the election for the GRT sunset on the November 2018 ballot.

Mr. Dwyer added there will be two ordinances, one to instruct the clerk’s office to put the issue on the ballot. The second ordinance amends the language in the existing ordinance to amend the sunset.
Manager Campos asked if they had anything from TRD in writing.

Mr. Dwyer replied there was nothing in writing, but running it through TRD before the BCCs would mean they could not complain later. The TRD attorney said she was fine with that if the Tax Policy and Planning Commissioner was happy. He noted this is not a tax issue, it is an election issue and the election issues are up to the counties and he is confident everyone is buying in. They have been transparent, and everyone has cooperated.

Manager Campos said San Juan and Rio Arriba are adversaries on tax issues.

Mr. Dwyer said he understood. A number of cities and counties are litigating with TRD, but everything went well, and he thought the path was clear.

Mr. Mortillaro reminded everyone of the next RTD meeting on January 5, 2018. He wished everyone a safe and happy holiday.

2. Performance Report

Ms. Garcia reviewed the performance measures for the Fixed Route [page 61] in October:
- Total ridership was 24,173 on all RTD routes, an increase over the previous year as well in the previous month. Ridership will increase with ski routes starting in a couple of weeks.
- Operating Admin and Operating Expenditures - $352,641; Operating costs per mile - $2.09 is slightly under the average of other rural service providers and FTA Region Six at $3.99 and $2.21.
- Operating cost per trip was $10.37 and with more passengers the costs will be less. They are trying to decrease the total spare vehicle ratio of 45.95% and parking arrangements will help.
- The average fleet mile using the FTA standard is 69,000, which is lower due to the newer vehicles in service.
- The on-time fleet preventative maintenance inspections is 98%, down from the first quarter at 100%.
- There were 3 minor vehicle accidents and there were 113,000 travel miles before an incident and there have been no major accidents since July.
- There was 1 commendation for the month; 2 year-to-date.
- Complaints for the month are shown on page 70.
- There were many customer incidents shown on page 71 during the month.

Paratransit Performance Measures for October:
- Total trips for the month of 1,462 shown on page 76 with on-demand paratransit services shows an uptake in ridership.
- Demand response on page 79 out of Taos totaled 262 trips for the month. ADA and demand operational costs were: $17,476 for demand and $3146 for paratransit.
- The operating cost per mile on page 79 is $1.16
- Paratransit operating costs on page 80 was $12.01.
- Page 81 shows 26 cancellations (19 late and 11 no-shows) and they were early 52%; on time 40% and late less than 2% with average trip length per client at 21 minutes and 7.6 miles.
- There were no commendations for October and one complaint and one incident.
Ms. Garcia said she called out the ridership for the new route to make the reports easier to read. Page 104 showed 87 passenger trips from Chama to Dulce and Farmington two days a week and 139 trips between Chama and Dulce. The ridership was significant and is expected to increase.

Commissioner Hansen asked if there had been any feedback from the riders.

Ms. Garcia explained this was a pilot route and the first public transportation in the area. Many passengers were excited about the service, but education is needed on travel because people often are not sure where to catch the bus and are unfamiliar with the transportation in their area.

She invited the members to contact her if they had comments or questions or suggestions for the report.

MATTERS FROM THE BOARD

Chair Barrone wished everyone and their families a Merry Christmas and a good New Year.

Mr. Montoya invited everyone to Feast Day in Pojoaque.

Manager Campos announced the appointment of the new Commissioner yesterday to replace Commissioner Naranjo, Commissioner Danny Garcia. Mr. Garcia is a rancher and was not able to make the today's meeting due to calf issues.

Councilor Salazar invited everyone to the City of Espanola's 20th Annual Electric Light Parade on December 9 and the festivities on the Plaza around 2 o'clock. Santa Claus will be there.

Mr. Nagle added that the RTD will participate with a decorated bus and is excited to participate in the Taos Light Fiesta in the Plaza for the tree lighting. He invited everyone to join them.

MISCELLANEOUS

There were no miscellaneous items.

ADJOURN

Gov. Dorame moved to adjourn at 10:33 a.m. Manager Campos seconded the motion and it passed by unanimous voice vote.

NEXT BOARD MEETING: January 5, 2018 9:00 a.m.

[Signatures on following page.]

North Central Regional Transit District Board December 1, 2017
Attest:

Dennis Tim Salazar, Secretary

Submitted by:

Carl Boaz for Carl G. Boaz, Inc.

Approved by:

Daniel R. Barrone, Chair