CALL TO ORDER:

A regular meeting of the North Central Regional Transit District Board was called to order on the above date by Mayor Dan Barrone, Chair, at 9:10 a.m. at the Jim West Regional Transit Center, Española, New Mexico.

1. Roll Call

Mr. Dahlquist called the roll and it indicated the presence of a quorum as follows:

<table>
<thead>
<tr>
<th>Members Present:</th>
<th>Elected Members</th>
<th>Alternate Designees</th>
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<tbody>
<tr>
<td>Village of Chama</td>
<td>Absent</td>
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<tr>
<td>Town of Edgewood</td>
<td>Councilor Linda Holle</td>
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<tr>
<td>City of Española</td>
<td>Absent</td>
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<tr>
<td>Los Alamos County</td>
<td>Councilor Antonio Maggiore</td>
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<td>Nambé Pueblo</td>
<td>Mr. Marcus López</td>
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<td>Ohkay Owingeh</td>
<td>Mr. Ben Luján</td>
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<td>Pojoaque Pueblo</td>
<td>Mr. Jeff Montoya</td>
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<td>Rio Arriba County</td>
<td>Manager Tomás Campos</td>
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<td>San Ildefonso Pueblo</td>
<td>Ms. Lillian Garcia</td>
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<td>Santa Clara Pueblo</td>
<td>Ms. Mary Lou Valerio</td>
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<td>City of Santa Fe</td>
<td>Councilor Carol Romero-Wirth</td>
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<td>Santa Fe County</td>
<td>Commissioner Anna Hansen</td>
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<td>Town of Taos</td>
<td>Mayor Dan Barrone</td>
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<td>Taos County</td>
<td>Lupe Martinez Dep. County Mgr.</td>
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Table:

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<tr>
<th>Taos Ski Valley Village</th>
<th>Mayor Christof Brownell</th>
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<tr>
<td>Tesuque Pueblo</td>
<td>Mr. Eduard Escudero</td>
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<tr>
<td>Rio Metro (ex officio)</td>
<td>Ms. Elizabeth Carter</td>
</tr>
</tbody>
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**Staff Members Present**
- Mr. Anthony J. Mortillaro, Executive Director
- Mr. Stephen Dahlquist, Executive Assistant
- Ms. Stacey McGuire, Projects and Grants Specialist
- Mr. Hector Ordoñez, Finance Director
- Mr. Peter Dwyer, Legal Counsel
- Ms. Delilah Garcia, Transit and Facilities Operations Director
- Mr. Jim Nagle, Public Information Officer

**Others Present**
- Eric Chávez
- John Duard, Huitt-Zollars
- Keith Wilson, City of Santa Fe
- Carl Boaz, Stenographer

2. **INTRODUCTIONS**

   No introductions were made.

3. **PLEDGE OF ALLEGIANCE**

4. **MOMENT OF SILENCE**

5. **APPROVAL OF AGENDA**

   Councilor Maggiore moved to approve the Agenda as presented. Mr. Luján seconded the motion and it passed by unanimous (14-0) roll call vote with Town of Edgewood, Los Alamos County, Nambé Pueblo, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, City of Santa Fe, Santa Fe County, San Ildefonso Pueblo, Santa Clara Pueblo, Taos County, Town of Taos, Tesuque Pueblo and Village of Taos Ski Valley voting in favor and none against.

6. **APPROVAL OF MINUTES April 5, 2019**

   Councilor Maggiore moved, seconded by Ben Lujan, to approve the minutes of April 3, 2019 as presented.

   The motion passed by unanimous (14-0) roll call vote with Village of Taos Ski Valley, Town of North Central Regional Transit District Board May 3, 2019 Page 2
Edgewood, Los Alamos County, Nambé Pueblo, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, Santa Clara Pueblo, City of Santa Fe, Santa Fe County, Taos County Tesuque Pueblo, and Town of Taos voting in favor and none against.

7. PUBLIC COMMENTS

There were no public comments.

PRESENTATION ITEMS

There were no presentation items.

PUBLIC HEARINGS

A. Public Hearing Preliminary Fiscal Year 2020 Budget

The public hearing was opened at 9:14 a.m.

Mr. Mortillaro explained that this is a preliminary budget and in June, the final budget will be considered. He said each Department Manager shared their proposed request to the Finance Subcommittee on April 26 and the Finance Subcommittee recommended the budget as presented without changes. The budget today is focused on maintaining existing services and capital investment. In developing the budget revenues, they reviewed the overall economy that seems to be improving and will increase hiring and capital construction. He mentioned the new County Administration Building in Santa Fe and over 2155 new apartments that are planned for construction. Los Alamos has an increase in multi-residential construction and the National Lab is hiring with an improved budget. Taos is constructing multi-family units.

This budget is conservative with a limited increase in debt borrowing which may change, based on any 5311 funding through the State. Without having the 5311 allocation information, the budget reflects current numbers. He expected tribal funding to decrease. There were also increased allocations for regional partners, new software and salary increases. The CBA is yet to be negotiated and there is a placeholder for non-union salaries, based on 3% increases. Health insurance shows a 5% increase and 0.2% in PERA.

The results of the classification study are not included but will be by June in the Final Budget.

Mr. Ordoñez reviewed the revenues which were presented on page 49 in the packet. The increase is related to construction of maintenance facility and receipt of grant revenues for it. There is a slight increase in GRT and local match. He reviewed projections by county. Of the $7.7 million in federal grants, most is for the maintenance facility. Tribal Transit funds are projected at $129,000 less than last year. Most of the local match is from the contribution by Los Alamos County and $1,059,000 is from the State Legislature. The Debt Financing will be $659,000 for the fiscal year. The budget projects using only $400,000 of the
cash balance this year.

Department Budgets.

Mr. Mortillaro reported Administration and Board expenses (page 52) increase of $13,000. No new positions are budgeted. This department includes contractual services and training. An amount is included to refresh the RTD logo. He explained it was developed many years ago using the Zia symbol for which no permission was asked of the Zia Pueblo. A consultant has been contracted to relook at that branding.

All salaries and benefits reflect the changes discussed in compensation.

Councilor Romero-Wirth asked about the $1,900 increase for IT hardware and support.

Mr. Mortillaro said the budget item covers unanticipated issues like loss of hard drive. There is a list of computers that are aging and need replacement as well as a warranty on a new server. He explained that not all software is cloud-based, although they do use a cloud-based backup of our servers.

Mr. Escudero asked why professional dues and subscriptions fluctuate up and down.

Mr. Mortillaro said some of them are recalculated annually based on the amount of our budget. Some are for the organization as a whole and others for individuals. APTA is the American Public Transportation Association. Mr. Dwyer has professional dues and the District is a member of the National Public Employers Labor Relations Association.

Mr. Ordoñez said that in the past all of them were lumped into one line item and last year too; but now we are breaking them out.

The HR Department was shown on page 55. Mr. Mortillaro described the increase in compensation and the additional position of HR Specialist. Having two provides continuity if one of them departs.

The large increase for IT support is to purchase some HR software related to recruitment, training and organizational performance evaluations. The rest is fairly static.

Chair Barrone noted a significant change in telephone costs.

Mr. Mortillaro said the budget calculation is per phone and adding another staff position means more phones and computers.

The Planning Department was presented on page 56. Ms. McGuire reviewed the budget and pointed out the increase of $6,000 and, under contractual, an increase of $170,000 for the service plan update in which they do a benefit cost analysis and might outsource that. A portion of the planning software cost is from this budget. Lodging and mileage has a slight increase for training.
Mr. Mortillaro explained the shift to planning services was just a transfer out of the capital fund.

The Marketing Budget was on page 53.

Mr. Nagle reminded the Board that he had presented his marketing plan last month. This is for advertising and promotion. He worked to keep it essentially flat. The $8,000 cost for the rider survey will occur later this year and the rest is employee-related expenses.

The Finance budget on page 54 was presented by Mr. Ordoñez. He said the increase of $62,000 was to provide the same level of service. There were additional requirements with debt service compliance and capital outlay. With a department of three and one out, he was asking for a part-time position that might later become full-time. $49,000 comes from debt service and $48,495 is the cost of debt service for six months and will increase to $100,000 per year next year. The departure of the financial analyst, who had been here for years, gives more flexibility with that reduction in personnel.

Computer equipment was offset with smaller increases elsewhere.

Councilor Romero-Wirth asked how much of it was for salary increases.

Mr. Mortillaro said it was 3%.

The Operations Administration Budget on page 57 was presented by Ms. Garcia. She said security services was under a contract last year and now if full-time staff and now under Operations. The cost of IT hardware and software and support is related to the AVAIL software. Otherwise, it is significantly less than last year.

Operations - Drivers Budget was on page 58. Ms. Garcia said the increase in salaries was from two more Full-Time driver positions and the allocated transit manager position for full year this year. Operators positions were adjusted for Operator I and Operator II. The salary range is increased for Operator II positions. The telephone budget was increased because of having more staff. The budget also includes a contract to purchase new uniforms. The training budget increase is for continuing education to cope with new regulations.

Fleet Operations were on page 59 with only a slight increase in the budget for new asset management software and new staff in Taos.

Commissioner Hansen said she received a couple of emails regarding transit service to Lamy and asked where that would happen in the budget.

Mr. Mortillaro clarified that the Lamy service increase is not in this budget. It will be incorporated in the route study and could be included in the 2021 budget. A pilot could come forward. Santa Fe County has funded pilots for the RTD. Edgewood started as a pilot as well as the Mountain Trail and La Cienega.
The Facilities Budget was presented by the Facility Manager who noted increases in facility staff salaries and software and hardware.

Chair Barrone asked if there is an increase for utilities.

Mr. Mortillaro said no; the amount in the budget is the same as last year.

Chair Barrone asked about fuel costs.

Ms. Garcia said the budget anticipates increases.

Page 63 showed allocations for regional partners. Mr. Mortillaro explained the formula used for each one which resulted in a total of $4.8 million and is $120,000 more than last year.

The Capital Expense Budget was on page 34. This budget will likely have changes. They are still in discussions with NMDOT on the 5311 allocation. Capital expenses include the maintenance facility, bus replacements, and new communications (modems and routers from Datapoint).

Ms. Garcia said the District does not know when bus replacements can happen, but we can get by without replacements this year and allocate the funds to the maintenance facility. Under a contract, we currently have 25 vehicles with equipment affected by services. To be ready for it, we are going from 3G to 4G which will require the new equipment.

Chair Barrone mentioned the backlash of a group of people regarding how 5G is affecting their lives.

Ms. Garcia said she discussed that with the IT provider. At present, the system is 4G and it will be some time before we address 5G.

Asset Management and Fleet Maintenance software:

Mr. Mortillaro said they requested proposals and won’t fund it until the June meeting.

Bus Replacements:

Ms. Garcia said 14 buses are currently outfitted with the older system. Every year we pick up additional hardware to outfit them.

Mr. Mortillaro made several other comments about the budget. The enhancements to the Board Room is a carryover from this year and it is on hold for the time being. Additional monitors for the Board instead of just having one behind them is being considered. New or replacement shelter pads are in the budget with a new one in Chama. The maintenance facility is budgeted over three fiscal years with the bulk in 2020 with some additional in 2021.
Regarding the Taos land purchase, after the analysis, he is now looking at purchase of 4-5 acres. We will try to acquire federal funding for this, and the Board will see that upcoming for construction of the facility. The preliminary estimate is $5 million. That will replace the maintenance facility and two commuter vehicles for driver switches.

The Park & Ride land and design funds may not be needed.

The Radio Construction has a cost of $636,362 but have added 50% in this capital budget. There are steps needed for the RFP including a validation study to determine possible interference. He is hoping to get a grant or some capital outlay from the State or 5311 funds to cover the costs. It is a long-range capital plan. That plan also includes getting solar-powered route schedules at bus shelters. He showed an example. They are also looking at ski area routes in Taos and Santa Fe from Fort Marcy Park and South Capital. We have analyzed all shelters for ADA compliance and will upgrade them.

Commissioner Hansen asked if the shelters can be relocated.

Mr. Mortillaro said those that are old and outdated or in disrepair are auctioned off.

Ms. McGuire said if a shelter still has useful life, we must ensure what replaces it is ADA compliant.

Mr. Mortillaro referred to the Capital Investment ten-year projection on page 65 and highlighted 2020 and columns out to 2030 and a variety of capital projects on far left hand column.

Several other items in the plan were discussed. Page 66 showed the anticipated funding sources.

Councilor Romero-Wirth asked if archives are cloud-based.

Mr. Mortillaro agreed. Much of the Districts software is cloud-based and that reduces maintenance fees.

Commissioner Hansen asked how many people work here.

Mr. Mortillaro said there are 78 people, including drivers and maintenance personnel. Page 42 shows the position history from 2011 through 2020 broken out by departments so the Board could see the changes in counts. The information is done both in FTE equivalents and by number of employees. Page 43 showed the proposal of 78 employees for 73.05 FTE. Nineteen plus the drivers are based at this location.

Mr. Mortillaro said for the Long-Range Financial Analysis, the moderate scenario is being used now for projections and to take actions that will sustain operations.

Mr. Ordoñez explained how the projections helped in the decision-making and to do or not do specific projects, as well as keeping minimum balances and designating other funds for needed projects.
Councilor Romero-Wirth asked what strategies are employed for a downturn in the economy.

Mr. Mortillaro said he and Mr. Ordoñez attend meetings on the economy as projected by UNM. To be prepared for a downturn in the current year, they review on a monthly basis and provide a six-month report to the Board and the Finance Subcommittee. In the past, we have frozen some capital projects when caution is anticipated.

Mr. Ordoñez added that we are budgeting conservatively with personnel and benefits.

Eric Chávez from Congressman Lujan’s Office introduced himself and invited conversation with others.

There were no other speakers from the public regarding this and the public hearing portion was closed at 10:40 a.m.

### ACTION ITEMS

**B. Discussion and Consideration of Resolution No. 2019-13 Adopting a Preliminary Budget for Fiscal Year 2020**


The motion passed by unanimous (14-0) roll call vote with Village of Taos Ski Valley, Town of Edgewood, Los Alamos County, Nambé Pueblo, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, Santa Clara Pueblo, City of Santa Fe, Santa Fe County, Taos County Tesuque Pueblo, and Town of Taos voting in favor and none against.

**C. Discussion and Consideration of an Award of Bid for Final Design of Maintenance Facility**

Mr. Mortillaro shared some history to consider for the award of the bid. At the June Board meeting, the actual contract will be considered. This is just for the bid.

He reviewed a file from 2009, at the time of purchasing this land and building, and it included some discussion about the maintenance facility ten years ago. The Board considered a design in 2014. He listed the successes in funding requests and observed that since 2014 we’ve accumulated up to all but a $1.2 million gap and might get more federal funding by June.

Now we have a design firm and, hopefully in June, approve a contract for the design that will lead to construction and by March or April in 2021, we can cut a ribbon. That is how much time it takes.

Mr. Ordoñez said the final design proposals were due April 22, 2019. A total of 19 firms submitted
interest with 4 in New Mexico. We only got one proposal from New Mexico, from Huitt-Zollars, but found it to be responsive.

Councilor Romero-Wirth asked if that is unusual to just have one. She understood the other firms didn’t have the capacity to build but that seemed strange.

Mr. Ordoñez thought some of it has to do with our location. He explained there were no additional points for local preference. They were just trying to get as many as possible.

Ms. Garcia added that some of them were working on other projects that would conflict with this one and that was a factor. Staff was surprised at receiving only one bid, but we would be getting exactly what we needed.

Councilor Romero-Wirth said it sounded like the Staff did beat the bushes to advertise and she appreciated that they followed up to find out why some did not bid.

Mr. Ordoñez said getting materials here was also a factor.

Mr. Mortillaro introduced Mr. John Jarrad from Huitt-Zollars.

Commissioner Hansen said she looked it over and saw it will be a LEED building.

Mr. Jarrad agreed.

Commissioner Hansen thought maybe they could get an award for it.

Mr. Mortillaro said the District might not spend the money to get it certified silver or gold or whatever. We will probably do the commissioning but getting the certificate is still to be determined to the extent we can afford it.

Commissioner Hansen understood the thinking. Santa Fe County is not getting certification although we will have all the compliance. She understood the financial limits but still paying attention to have it as sustainable as possible.

**Mr. Luján moved, seconded by Commissioner Hansen, to approve the bid for final design of the maintenance facility by Huitt-Zollars.**

Councilor Romero-Wirth asked if Mr. Jarrad was here to answer questions.

Mr. Jarrad said, primarily, but I’d like to say on behalf of our company that we are looking forward to the project. We did give a presentation last year on the project. He explained that FTA does require sustainable standards like water harvesting.
Councilor Romero-Wirth thought we should do as much sustainability as we can. We all need to be in on that.

Mr. Campos pointed out that building in Española is different from building in Santa Fe. The electricity here is provided by Tri-State. And it is hard to get contractors affordably for our location.

The motion passed by unanimous (14-0) roll call vote with Village of Taos Ski Valley, Town of Edgewood, Los Alamos County, Nambé Pueblo, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, Santa Clara Pueblo, City of Santa Fe, Santa Fe County, Taos County Tesuque Pueblo, and Town of Taos voting in favor and none against.

D. Discussion and Consideration of Resolution No. 2019-17 Adopting a Code of Conduct for District Employees

Mr. Dwyer clarified that the current policy only applies to District employees and not the Board members. There is one that applies only to Mr. Mortillaro that says he will not consider applications from Board members for employment. Page 166 lists the major acts that regulate employee conduct and integrates with our professional standards. That is part of what we expect. I won’t go over the rules in detail this time. Most of what this requires is exactly what you would expect from your employees for ethical conduct. It is a system of rules you would expect. For instance, for firearms, you can have them on the property but alert Mr. Mortillaro that there are firearms on the property. Gifts have restrictions. Very little gambling is allowed. Gifts can be given by the Employee Benefits Group. Regarding conflicts of interest, there is a mandatory form signed by members.

We have never had a true conflict of interest in our voting.

Councilor Romero-Wirth asked, when he drafted these, if he looked at other RTDs.

Mr. Dwyer said he sent them to the Rio Metro RTD Council, and the attorney gave no feedback. He did look at the codes conduct of our members. Most is covered by state statutes already. The Governmental Conduct Act is effective for all of us except tribal members. Also, he could propose revisions in the future as we need. The Ethics Board was established and is just now forming. This is a good start and he would not be ashamed to share it with anyone.

Ms. Carter said Rio Metro is also working on such a code.

Councilor Romero-Wirth pointed out on page 8-9 the Hatch Act and wondered if that is the best way to operate.

Ms. Valério excused herself from the meeting at 11:14 a.m.

Councilor Romero-Wirth explained that they are not going to know where to look.
Mr. Mortillaro said that is already adopted in our personnel rules.

Mr. Dwyer said he put it in there because he did research and it tells an employee they cannot run for public office while employed. For instance, Ms. McGuire could not because she applies for a lot of federal funds. And since 40% of our funding is federal, it implicates everyone who is working here. It is required in each of our contracts. He added that he would consider further revision.

Mr. Luján moved, seconded by Deputy County Manager Lupe Martínez, to approve Resolution No. 2019-17 Adopting a Code of Conduct for District Employees.

The motion passed by unanimous (13-0) roll call vote with Village of Taos Ski Valley, Town of Edgewood, Los Alamos County, Nambé Pueblo, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, City of Santa Fe, Santa Fe County, Taos County, Tesuque Pueblo, and Town of Taos voting in favor and none against. Santa Clara Pueblo was not present for the vote.

E. Discussion and Consideration of a Memorandum of Understanding Between the Incorporated County of Los Alamos and the North Central Regional Transit District

Mr. Mortillaro said Los Alamos County has made a contribution annually to the NCRTD. $350,000 is this year’s contribution. We appreciate this voluntary contribution and have had this relationship with Los Alamos County for the past 12 years and their contribution now totals $8.2 million.

Councilor Maggiore moved, seconded by Commissioner Hansen to approve the Memorandum of Understanding with Los Alamos County as presented.

Councilor Maggiore said the Council is happy to offer it. He had a question about the total amount, which had two different totals. In the background information, it says $8.25 million but it is a lesser amount in the MOU.

Mr. Mortillaro said he would double check it and correct the amount.

The motion passed by unanimous (13-0) roll call vote with Village of Taos Ski Valley, Town of Edgewood, Los Alamos County, Nambé Pueblo, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, City of Santa Fe, Santa Fe County, Taos County, Tesuque Pueblo, and Town of Taos voting in favor and none against. Santa Clara Pueblo was not present for the vote.

F. Discussion and Consideration of Resolution No. 2019-18 Authorizing NCRTD Staff to Apply for Federal Funding Through the FFY 2019 Section 5339(C) Low or No Emissions Grant Program for Vehicle Replacement with E85 Capacity, Fuel Storage and Fueling Station and Fleet Staff
E85 Maintenance

Ms. McGuire explained the grant and what it is for. The motion is to approve the authorization to apply for federal funding. It is also to construct fueling storage and a fueling station for E85 fuels as well as providing staff maintenance. It is not specifically tied to the maintenance facility but indirectly relates to it. The RTD can apply for $291,000 with a 15% local match to be covered by the RTD. That would be less than $44,000. The details were shown on page 198.

Manager Campos moved, seconded by Councilor Maggiore, to approve Resolution No. 2019-18 Authorizing NCRTD Staff to Apply for Federal Funding Through the FFY 2019 Section 5339(C) Low or No Emissions Grant Program for Vehicle Replacement with E85 Capacity, Fuel Storage and Fueling Station and Fleet Staff E85 Maintenance.

The motion passed by unanimous (13-0) roll call vote with Village of Taos Ski Valley, Town of Edgewood, Los Alamos County, Nambé Pueblo, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, City of Santa Fe, Santa Fe County, Taos County Tesuque Pueblo, and Town of Taos voting in favor and none against. Santa Clara Pueblo was not present for the vote.

G. Discussion and Consideration of North Central Regional Transit District Annual Board Attendance Report April 2018 through March 2019

Mr. Mortillaro referenced the attendance report in the Board packet. No approval is required, but the Board should accept it.

Councilor Maggiore moved, seconded by Councilor Holle to accept the annual Board attendance Report for April 2018 through March 2019.

The motion passed by unanimous (13-0) roll call vote with Village of Taos Ski Valley, Town of Edgewood, Los Alamos County, Nambé Pueblo, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, City of Santa Fe, Santa Fe County, Taos County Tesuque Pueblo, and Town of Taos voting in favor and none against. Santa Clara Pueblo was not present for the vote.

DISCUSSION ITEMS

H. Quarterly Investment Report

Mr. Ordoñez referred to the report in the packet and briefly described the investment increase. The District has 16 CDs at present. One was redeemed. He explained the need to have cash available for operating costs. Some of the portfolio is in municipal bonds and some in Treasury Bills of 3 to 6 months duration. Average return on all investments was 1.24%.
Councilor Maggiore asked if the District is keeping anything in longer terms.

Mr. Ordoñez said that will depend on change in interest rates.

I. Electronic Payment Report

Mr. Ordoñez referred to page 131 for payments over $20,000. There were 25 payments made in the time provided for the report and totaled $1,830,000.

There were no questions on the report.

J. Review of March 2019 Financial Summary

Mr. Ordoñez referred to the report on page 235 and read the report to the Board. He also reported on GRT receipts by county and how the actual compared with the budget and then other revenue by category.

There were no questions regarding the financial summary report.

K. Finance Subcommittee Report

Councilor Maggiore said the Subcommittee reviewed all the budget that was just presented.

L. Tribal Subcommittee Report

Mr. Mortillaro announced the next meeting of the Tribal subcommittee would be on May 14.

M. Sustainability Subcommittee Report

The next meeting of the Sustainability Subcommittee will be on May 31.

N. Executive Report and Comments from the Executive Director

Mr. Mortillaro gave his time to Ms. Garcia. He explained there is now only one set for performance in the new format.

Ms. Garcia added that she consolidated a lot of the information into the new format.

The report began on page 256ff. The new format shows the current year and the two previous years
only for all RTD funded routes.

Mr. Luján and Commissioner Hansen excused themselves from the meeting at 11:45 a.m.

Ms. Garcia noted a 7% increase over the previous year of ridership.

She reviewed the performance on ridership by type - dial-a-ride, demand, paratransit, and fixed route. Page 259 showed the cost per passenger mile at an average of $3.51 for all routes.

She identified the operating costs per passenger on page 260. She quoted the statistics for demand response, accidents, preventive maintenance and the average fuel consumption for each fuel type. Preventive maintenance rated at 88%.

Councilor Maggiore asked if LPG was used on more than one route. Ms. Garcia said no.

Pages 265 and 266 identified complaints and compliments and was broken out by type on page 268.

Councilor Maggiore complimented Ms. Garcia on a great job with the report.

MATTERS FROM THE BOARD -

Mr. Escudero asked if there were any changes on stops at Tesuque Casino and Valero station.

Ms. McGuire said that will be in the route summary report next time.

Ms. Carter reported on a new service at Rio Metro starting on June 3 new service from 5:20 am to 7:56 p.m.

NEXT BOARD MEETING: June 14, 2019 at 9:00 a.m.

ADJOURN

Manager Campos moved, seconded by Councilor Maggiore to adjourn the meeting. The motion passed by 11-0 voice vote. The meeting was adjourned at 11:56 a.m.

Attest:

Dennis Tim Salazar, Vice Chair

North Central Regional Transit District Board May 3, 2019
Ed Moreno, Secretary/Treasurer

Submitted by:

Carl Boaz for Carl G. Boaz, Inc.