Below is a summary of the actions taken by the North Central Regional Transit District’s Board of Directors on the above date. This is not an official transcript of the meeting.

CALL TO ORDER:

A regularly scheduled meeting of the North Central Regional Transit District’s Board of Directors was called to order on the above date at 9:11am.

ROLL CALL:

Ms. Trujillo called the roll and it indicated the presence of a quorum as follows:

<table>
<thead>
<tr>
<th>Members Present:</th>
<th>Elected Members</th>
<th>Alternate Designees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town of Edgewood</td>
<td>Absent</td>
<td></td>
</tr>
<tr>
<td>City of Espanola</td>
<td>Absent</td>
<td></td>
</tr>
<tr>
<td>Los Alamos County</td>
<td>Councilor Antonio Maggiore</td>
<td></td>
</tr>
<tr>
<td>Pueblo of Nambe</td>
<td>Marcus Lopez</td>
<td></td>
</tr>
<tr>
<td>Pueblo of Ohkay Owingehe</td>
<td>Ben Lujan</td>
<td></td>
</tr>
<tr>
<td>Pueblo of Pojoaque</td>
<td>Absent</td>
<td></td>
</tr>
<tr>
<td>Rio Arriba County</td>
<td>Thomas Campos</td>
<td></td>
</tr>
<tr>
<td>Pueblo of Santa Clara</td>
<td>Absent</td>
<td></td>
</tr>
<tr>
<td>City of Santa Fe</td>
<td>Keith Wilson</td>
<td></td>
</tr>
</tbody>
</table>
**Staff Members Present**
- Mr. Anthony J. Mortillaro, Executive Director
- Mr. Peter Dwyer, Legal Counsel
- Ms. Delilah Garcia, Transit Operations and Maintenance Director
- Ms. Jackie Trujillo, Executive Assistant
- Mr. Troy Bingham, Finance Director
- Ms. Dora Anaya, Human Resources Director
- Ms. Stacey McGuire, Projects and Grants Manager
- Mr. Jim Nagel, Public Information Officer
- Mr. Keith Dalrymple, Fleet Mechanic
- Mr. Rubel Martinez, Transit Driver

**Others Present**
- Mr. Carl Boaz, Stenographer
- Ms. Elizabeth Carter, Rio Metro
- Mr. Austin Fisher, Rio Grande Sun
- Mr. Ray Matthews, Santa Fe County
- Mr. Michael Wismer, Los Alamos County Resident

**APPROVAL OF AGENDA:**

Councilor Maggiore made a motion to approve the agenda as presented. Mr. Lujan seconded the motion and it passed by a roll call vote (8-0).

**APPROVAL OF MINUTES – April 7, 2017**

Commissioner Hansen made a motion to approve the minutes as presented. Mr. Dorame seconded the motion. Minutes approved by a roll call vote (8-0).

**PUBLIC COMMENTS:**

Mr. Wismer commended the NCRTD board and staff on the excellence in the budget report and thanked Mr. Mortillaro on the excellent job he has done with the District.

**PRESENTATION ITEMS:**

A. Above and Beyond/Safe Driver Quarterly Award
Mr. Mortillaro and Chairman Barrone presented Rubel Martinez, Transit Driver II with the Above and Beyond Award. Mr. Martinez, was also presented with a one year of service award as well.

B. Years of Service Awards

Mr. Mortillaro and Chairman Barrone recognized Mr. James Nagel for five years of service, Mr. Dalrymple and Mrs. Trujillo for one year of service with the District. Also, recognized employees whom were unable to attend.

C. Public Hearing – Preliminary Fiscal Year 2018 Budget

Public hearing on proposed preliminary fiscal year 2018 budget. There was no public comment on the budget.

[No Action was required on this item.].

ACTION ITEMS FOR APPROVAL/ DISCUSSION:

D. Discussion and Consideration of Resolution No. 2017-14 Adopting a Preliminary Fiscal Year FY2018 Budget.

A preliminary budget is required to be adopted by the Board and submitted to the

Local Government Division of the Department of Finance and Administration. Staff presented the draft budget as recommended by the Finance Subcommittee during its review on April 28, 2017. Final consideration of the FY 2018 Budget is scheduled for June 2, 2017.

Mr. Campos made a motion to approve Resolution No. 2017-14 as presented adopting a preliminary FY 2018 budget. Commissioner Hansen seconded the motion and it passed by a roll call vote (9-0).

E. Discussion and Consideration of Resolution No. 2017-15 Requesting Counties to Amend the GRT Election Ordinances

The District seeks the aid and support of Taos, Rio Arriba, Los Alamos and Santa Fe Counties in implementing the Board's Long Range Strategic Plan (Plan) that was adopted in November 2015.

The district is presently funded predominately by a Gross Receipts Tax (the "GRT") adopted pursuant to NMSA 1978, Section 7-20E-23. The GRT increment will expire or "sunset" on January 1, 2024. The original ordinances imposing the tax were adopted by the four county members and all called for specific election dates in 2022 and 2023. Because those dates are so close to the expiration of the tax in 2024 the Board has agreed that it would be best to change the ordinances to allow an election as early as 2018. This Resolution requests that the Counties change their original ordinances to allow an election date as chosen by the District Board.

Commissioner Hansen made a motion to approve Resolution No. 2017-15 as presented. Mayor Barrone seconded the motion and it passed by a roll call vote (9-0).
F. Discussion and Approval of NCRTD Board of Attendance Report, April 2016-March 2017

In accordance with the Bylaws adopted by the NCRTD Board of Directors, the Board Attendance Report is required to be reported for the period of April 2016 – March 2017.

Councilor Maggiore made a motion accept attendance report as presented. Commissioner Hansen seconded the motion and it passed by a roll call vote (8-0).

G. Discussion and Approval of Memorandum of Understanding (MOU) between NCRTD and Village of Chama (the Village) to Provide for Transit Parking

NCRTD collaborated with the Village of Chama to provide bus parking space for the current existing route serving Chama and the future expansion of services to the Jicarilla Apache Nation starting in October 2017 through October 2018. Village of Chama discussed this Memorandum of Understanding at their March 22nd council meeting and anticipated approving it at subsequent council meeting in April or May, but wanted the NCRTD Board to approve the agreement prior to the Village taking the final action.

Mr. Campos made a motion to approve agreement as presented. Mr. Lujan seconded the motion and it passed by a roll call vote (9-0).

H. Discussion and Consideration of Change of Meeting Date from October 6, 2017 to October 13, 2017

A change of Board meeting dates was requested.

Mr. Lujan made a motion to change Board meeting date as requested. Commissioner Hansen seconded the motion and it passed by a roll call vote (9-0).

I. Discussion and Review of Automatic Clearing House (ACH) Payments over $20,000 from January 1, 2017 thru March 31, 2017

As of July 2016, the District’s established the ability to pay vendors through the Automatic Clearing House (ACH) system that withdrawals funds from the District’s account and deposits into vendor’s checking accounts with their permission. From January 1, 2017 to March 31, 2017, there were 24 payments made to vendors for more than $20,000 through the ACH process, totaling $1,970,441.48.

Mr. Lujan made a motion to accept the Automatic Clearing House (ACH) Payments over $20,000 from January 1, 2017 thru March 31, 2017 as presented. Councilor Maggiore seconded the motion and it passed by a roll call vote (9-0).

J. Discussion and Review of Investment of District Funds Summary

As of March 31, 2017, the total investment exclusive of interest revenue was $8,063,670. Total earnings from interest total $25,841 since the start of the fiscal year, average rate of return is .56% and the highest earned income is 1.00% with Guadalupe CU (12-month term) earning
the District a total of $1,847.96 in interest this fiscal year. The current quarter from January through March of 2017 earned a total of $9,206 in interest.

Commissioner Hansen made a motion to approve the Investment Portfolio Report as presented. Mr. Lujan seconded the motion and it passed by a roll call vote (9-0)

DISCUSSION ITEMS:

K. Financial Report for March 2017:

![Graph showing overall revenue/expenses for FY 17]

[No action was required on this item.]

L. Finance Subcommittee Report:

Mr. Mortillaro gave a brief overview of the meeting that occurred on April 28, 2017, noting the preliminary budget discussion. The meeting minutes from March 24, 2017 were also reviewed.

[No action was required on this item.]

M. Tribal Subcommittee Report:

Mr. Dorame gave a brief report of what was discussed on the April 18, 2017 meeting and presented a memo to the Board from Ms. Christy Van Buren, Ohkay Owingeh regarding the Tribal Transportation Program Committee.

[No action was required on this item.]

N. Executive Report and Comments from the Executive Director:

1) Executive Report for April 2017
2) Performance Measures for March 2017
3) Ridership Report for March 2017
MATTERS FROM THE BOARD

There were none.

MISCELLANEOUS

There were none.

ADJOURN

The meeting was adjourned.

Mr. Lujan made a motion to adjourn the meeting. Mr. Campos seconded the motion and it passed by unanimous voice vote (9-0).

NEXT BOARD MEETING: June 2, 2017 at 9:00 a.m.

If you are an individual with a disability who is in need of a reader, amplifier, qualified Sign Language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing of the meeting, please contact the NCRTD Executive Assistant at 505-629-4702 at least one week prior to the meeting, or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.