1. CALL TO ORDER:

A special meeting of the North Central Regional Transit District Board was called to order on the above date at approximately 3:00 p.m. by Chairman Alfred Herrera at the NCRTD Conference Room, 3600 Rodeo Lane, Suite B-6, Santa Fe, New Mexico.

Roll call indicated the presence of a quorum as follows:

[Underlined for those by telephone and bolded for those physically present]

Members Present:
- City of Española
  - Councilor Alfred Herrera, Chairman
  - Mr. Tony Mortillaro
- Los Alamos County
  - Mr. Tomás Campos
- Rio Arriba County
  - Cameron Martínez
- Pojoaque Pueblo
  - Mr. Raymond Martínez
- San Ildefonso Pueblo
- Ohkay Owingeh
- Santa Clara Pueblo
  - Ms. Mary Lou Quintana
- City of Santa Fe
  - Councillor Rosemary Romero, Mr. Jon Bulthuis
  - Mr. Andrew Jandáček,
- Santa Fe County
- Tesuque Pueblo
  - Mr. Larry Samuel
- Taos County
  - Commissioner Charlie Gonzales, Vice Chairman Mr. Sammy Pacheco

Members Excused

Staff Members Present
- Ms. Josette Lucero, Executive Director
- Ms. Cynthia Altheyab, Executive Assistant
- Mr. Mark Basham, NCRTD Legal Counsel
- Ms. Marjorie Kaplan, Financial Director
Councilor Romero moved to approve the Agenda as presented. Commissioner Gonzales seconded the motion and it passed by unanimous voice vote.

2. APPROVAL ACTION AND/OR DISCUSSION ITEMS

   a. Narrative for Preliminary FY 2010 Budget

      Mr. Mortillaro reported that the Finance Committee had several meetings and went extensively through the budget and asked for several changes to be conservative since they had no experience with the GRT revenue collection. Staff had some information given to them by DFA on what GRT collection could be but with the economy changed significantly all the counties had seen declines. To be on the safe side the Committee reduced that amount by roughly 25%. They also considered that in the first cycle it would be 75% of a GRT year and asked for another 10%.

      They used that as the basis of the revenue projections. They also discussed whether the matching contribution would be paid for 100% by the GRT. Some members felt that would be helpful to them so they projected that for the coming year. The first portion would come from LA GRT and the remainder from RTD GRT. They did not project an ending balance this year to carry over, just to be on the safe side.

      Mr. Bulthuis commented that there was a small change in the layout on the 86% portion. It had been shown as a second line item but presently was included under the service plan allocations.

      Mr. Mortillaro clarified that part of the GRT ($250,000) was to be allocated for capital. The amount unspent was applied to administrative costs across the board.

      Commissioner Gonzales thanked the Finance Committee and staff for their work and to all who participated. He thought everything is in order that they talked about.

      Chairman Herrera also thanked the staff and all who worked on it. He agreed it was conservative budget but very responsible. Everybody contributed to it and had good ideas on how to put this budget together. He asked staff, after this meeting, to communicate formally to Lawrence Rael and also to Santa Fe County and City of Santa Fe indicating what the numbers were officially so that they had some indication of the numbers.

      Councilor Romero agreed. She had a City Finance Committee meeting at 5:00 and, if approved, would have the Committee take a look at it.

      Mr. Mortillaro noted there were some recommendations about what services could be implemented in the service plan. Not everything could be implemented until they got a full year completed and the staff needed to look at what routes would be recommended for implementation but also for the FY thereafter. He felt they really needed to take a two-year look to decide which routes could be implemented in this budget so there would be no surprises.
Ms. Lucero agreed. By the Board choosing to pay for the local matches, that would be close to a million dollars so Ms. Trujillo was working on the costs for the money available and they wouldn’t see a lot of expansion this first year.

Mr. Mortillaro said they also discussed that the 100% payment of members’ proportional share was only for this FY and would need to be revisited in future years. Hopefully they could continue with the economy improving but not one expected it to be a guarantee.

Councilor Romero believed the NCRTD was using the right approach and being careful. Everyone knew things could change after this first year.

Chairman Herrera agreed. The routes that were in place now could continue at a minimum.

Ms. Lucero said she would meet with Ms. Trujillo to make sure that would be true.

Chairman Herrera asked how much they could rely on 5311 funding.

Ms. Lucero said they had applied for the last 4 yrs and it had been pretty consistent at about $1.53 million but the program was continuing to grow and more applications were being received.

Chairman Herrera agreed that 5311 funding was not guaranteed funding. It could happen that from one year to the next that it could dry up and if so the NCRTD would have to adjust.

Ms. Lucero agreed.

Commissioner Gonzales said his county had lobbied hard on 5311 and succeeded in getting an increase instead of a decrease so the Board needed to keep an eye out to what was happening with 5311 and perhaps get an increase through the New Mexico delegation.

Ms. Lucero noted that they got $2 million for the transit facility in the stimulus and DOT awarded money for the architect services. It could free up funds for more staff. She also felt marketing should be changed from contract to a full time staff position. The JARC and other funds (475,000 from our delegation) would help with the facility.

Chairman Herrera personally recognized the contributions of Los Alamos County over the years.

Ms. Lucero thanked to Mr. Mortillaro for stepping up to be the Finance Committee Chair.

Mr. Mortillaro thanked everyone for their contributions. There were quite a few other tasks for them to do, including financial policies. They were not creating any reserves here for the future and that was something they needed to talk about. That would be forthcoming in the near future.

Chairman Herrera asked Ms. Kaplan if approving the budget at this meeting would meet the DFA deadline.
Ms. Kaplan said it would and the final would be due by July 31st. She reminded the Board that they could modify the budget at any point during the year.

Ms. Lucero clarified that the DFA required a resolution so there would be one for the next Board meeting.

Commissioner Gonzales also thanked Los Alamos for their support. Without them it would be hard to be a member of NCRTD.

Councilor Romero moved to approve the budget as presented. Commissioner Gonzales seconded the motion and it passed by unanimous voice vote.

b. Preliminary FY 2010 Budget

Ms. Kaplan recalled that at the last Board meeting they had a resolution and decided to wait until the Finance Committee met to take action. She asked if there was any way that the Board could pass it now.

Mr. Mortillaro said it wasn’t noticed on the agenda.

The Board discussed whether they could act on the resolution which had been tabled at the May 1 meeting.

Ms. Kaplan read the resolution.

Chairman Herrera asked if they could pass the resolution by taking it off the table and acting at this meeting even though it was not noticed on the agenda.

Mr. Basham said this had come up several years ago. His opinion was that the Board could not act on it today. He explained that he spoke to DFA and they do require a resolution. His recommendation was that the Board could approve the budget and direct staff to put it in resolution form which would thereby be approved.

Chairman Herrera asked that they reconsider the motion.

The Board voted to reconsider the motion. The motion was amended to approve the budget and direct staff to put it in resolution form for submission to DFA.

The motion passed by unanimous roll call vote with the City of Española, Los Alamos County, Rio Arriba County, Pojoaque Pueblo, City of Santa Fe, Santa Fe County, Tesuque Pueblo and Taos County voting in the affirmative and none voting against.

3. ADJOURN

Having completed the agenda and with no further business to come before the Board, the meeting was adjourned by unanimous voice vote at 3:45 p.m.
Approved by:

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Alfred Herrera, Chairman

Attest:

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Michael Wismer, Secretary-Treasurer