Below is a summary of the actions taken by the North Central Regional Transit District’s Board of Directors on the above date. This is not an official transcript of the meeting.

CALL TO ORDER:

A regularly scheduled meeting of the North Central Regional Transit District’s Board of Directors was called to order on the above date at 9:15 a.m.

ROLL CALL:

Ms. Lucero called the roll and it indicated the presence of a quorum as follows:

<table>
<thead>
<tr>
<th>Members Present:</th>
<th>Elected Members</th>
<th>Alternate Designees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Los Alamos County</td>
<td>Councilor Pete Sheehy</td>
<td></td>
</tr>
<tr>
<td>Rio Arriba County</td>
<td>Commissioner Alex Naranjo</td>
<td>County Manager Tomas Campos</td>
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<tr>
<td>Taos County</td>
<td>Commissioner Jim Fambro</td>
<td></td>
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<tr>
<td>Town of Taos</td>
<td>Mayor Daniel Barrone</td>
<td></td>
</tr>
<tr>
<td>Santa Fé County</td>
<td>Commissioner Miguel Chavez</td>
<td></td>
</tr>
<tr>
<td>Nambé Pueblo</td>
<td></td>
<td>Lonnie Montoya</td>
</tr>
<tr>
<td>Pojoaque Pueblo</td>
<td>Absent</td>
<td></td>
</tr>
<tr>
<td>Ohkay Owingeh</td>
<td>Absent</td>
<td></td>
</tr>
<tr>
<td>San Ildefonso Pueblo</td>
<td>Lillian Garcia</td>
<td></td>
</tr>
<tr>
<td>Santa Clara Pueblo</td>
<td></td>
<td>MaryLou Valerio</td>
</tr>
</tbody>
</table>
Tesuque Pueblo  |  Governor Charlie Dorame
City of Santa Fé  |  Jon Bulthuis
City of Española  |  Councilor Dennis Tim Salazar
Town of Edgewood  |  Absent
Rio Metro (ex officio)  |  Absent

**Staff Members Present**
- Mr. Anthony J. Mortillaro, Executive Director
- Ms. Dalene Lucero, Executive Assistant
- Mr. Troy Bingham, Finance Director
- Mr. Michael Kelly, Transit and Facilities Operations Director
- Ms. Stacey McGuire, Projects and Grants Manager
- Mr. Jim Nagle, Public Information Officer
- Mr. Mark Lopez, Fleet and Facilities Maintenance Worker
- Mr. Daniel Simon, Marketing and Communications Specialist

**Others Present**
- Mr. Peter Dwyer, Legal Counsel
- Mr. Tony Ortiz, Legal Counsel
- Ms. Elizabeth Martin, Stenographer
- Mr. Dave Harris, NMDOT
- Ms. Marcy Eppler, NMDOT
- Ms. Lucia Sanchez, Rio Arriba County
- Ms. Tessa Jo Mascareñas, Santa Fe County
- Mr. Ray Matthews, Santa Fe County
- Ms. Lisa Katonak, Santa Fe County
- Mr. Ken Smithson, Los Alamos County
- Mr. Gary Suiter, The Mercer Group
- Ms. Holly Buck, Felsburg, Holt & Ullevig

**APPROVAL OF AGENDA:**

Councilor Sheehey made a motion to approve the agenda as presented. Ms. Valerio seconded the motion and it passed by a roll call vote (11-0).

**APPROVAL OF MINUTES – June 5, 2015**

Governor Dorame made a motion to approve the minutes from June 5, 2015 as presented. Commissioner Fambro seconded the motion and it passed by a roll call vote (11-0).

**CLOSED SESSION**

Closed session of the meeting pursuant to NMSA 1978, Section 10-151 (H) (7) subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant.
Commissioner Chavez made a motion to move out of closed session. Ms. Valerio seconded the motion and it passed by a roll call vote (11-0).

Mr. Dwyer gave a brief report as to what occurred in closed session stating that no action occurred.

Commissioner Naranjo made a motion to accept Legal Counsel's report as presented. Commissioner Chavez seconded the motion and it passed by a roll call vote (11-0).

PUBLIC COMMENTS:

There were none.

PRESENTATION ITEMS:

A. **Presentation of Above and Beyond Award**

   Mr. Mortillaro and Chairman Barrone presented Mr. Mark Lopez with the Above and Beyond Award.

B. **Presentation and Discussion of Long Range Transit Service Plan – Transit Options, Prioritization and Consensus on Final Plan Recommendations**

   The consulting team from Felsburg, Holt and Ullevig (FHU) met with the Board to present the various elements of the Long Range Transit Service Plan. This was the last meeting that the Board will engage in for review of the final draft document.

   [No action was required on this item.]

C. **Annual Presentation of Marketing Efforts and Strategic Plan**

   A presentation was given to outline what marketing programs have been put into place this past year, upcoming for this year and the marketing position for the future.

   [No action was required on this item.]

ACTION ITEMS FOR APPROVAL/ DISCUSSION:

D. **Discussion and Consideration of Resolution No. 2015-21 Adopting the FY16 Service Plans from the City of Santa Fe and Los Alamos County and acknowledging the Service Plan from the County of Santa Fe**

   The attached resolutions submitted by these entities requests that RT GRT be provided for those same routes that have been deemed to meet the definition of regional in prior years. No expansion routes are requested by either entity.
   
   The County of Santa Fe also adopted a transit service plan by Board of Commissioners resolution.

   Commissioner Chavez made a motion to approve Resolution 2015-21 as presented. Commissioner Fambro seconded the motion and it passed by a roll call vote (7-0).
E. **Discussion and Consideration of Resolution 2015-22 Approving the FY15 Fourth Quarter Financial Report**

The Local Government Division (LGD) requires that the District’s 4th quarter financial report submittal be accompanied with a resolution of the Board of Directors approving this report.

Commissioner Fambro made a motion to approve Resolution 2015-22 as presented. Mr. Montoya seconded the motion and it passed by a roll call vote (9-0).

F. **Discussion and Consideration of an Agreement between the North Central Regional Transit District (NCRTD) and The Skarsgard Firm for the Expansion of NCRTD Driveway**

As discussed in closed session, it was recommended that the Board authorize Legal Counsel and the Executive Director to proceed with negotiations until an agreement is reached.

Councilor Sheehey made a motion authorizing Legal Counsel and the Executive Director to proceed with negotiations. Commissioner Chavez seconded the motion and it passed by a roll call vote (9-0).

G. **Discussion and Review of the District's Quarterly Investment Report**

In 2014 the NCRTD began participating in the LGIP government investment fund, known as the New MexiGROW Local Government Investment Pool or LGIP, and other Certificate of Deposits (CDs) from local and surrounding banks in New Mexico. The NCRTD established the short-term investments (no more than 12 months) throughout various FDIC insured institutions in the state of New Mexico. The initial amount invested was $5,975,492. The total cash balance is $7,786,748.87, which includes the NCRTD operating account of $1,792,605.

Commissioner Chavez made a motion to accept the District’s Quarterly Investment Report as presented. Councilor Sheehey seconded the motion and it passed by a roll call vote (9-0).

**DISCUSSION ITEMS:**

H. **Financial Report for July 2015**

![Overall Revenue/Expenses FY 15](image)
I. **Finance Subcommittee Report**

Mr. Mortillaro gave a brief report stating that the Finance Subcommittee discussed the Quarterly Investment Report that was also presented to the Board.

[No action was required on this item.]

J. **Tribal Subcommittee Report**

Mr. Montoya noted that the next meeting would be held after the Board meeting and would continue to occur on a quarterly basis.

[No action was required on this item.]

K. **Executive Report for July 2015 and Comments from the Executive Director:**

1. Executive Report
4. Mountain Trail Route Update
5. Taos Chile Line Consolidation Update
6. Troy Bingham was recognized in achieving certification as a Certified Procurement Officer

![NCRTD Monthly Ridership Summary](image)

**MATTERS FROM THE BOARD**

L. **Alternate Quarterly Board Meeting at Member Locations**

Governor Dorame requested for quarterly Board meetings to be held at member locations to help promote more active participation.

The 2015-2016 Schedule is as follows:

- Taos County – September 4, 2015
Request for Service in Taos County

Commissioner Fambro requested that the Board consider new service in the communities of Arroyo Seco and Des Montes. The transit service requested could potentially be incorporated into the seasonal Taos Ski Valley (TSV) route through the addition of 2-3 bus stops along the existing routing.

Commissioner Fambro asked that the Board consider directing Staff to commence a comprehensive “needs assessment report” and place this item on the agenda for the Board meeting to be held on February 5, 2016.

Commissioner Fambro made a motion directing Staff to perform a needs assessment report for the February 5, 2016 Board meeting in addition to the authorization of the implementation of the 2-3 stops along existing TSV routing. Commissioner Chavez seconded the motion and it passed by unanimous voice vote (9-0).

MISCELLANEOUS

There were none.

ADJOURN

Commissioner Chavez made a motion to adjourn the meeting. Mr. Montoya seconded the motion and it passed by a unanimous voice vote (9-0).

The meeting was adjourned at 1:56 pm.

NEXT BOARD MEETING: September 4, 2015 at 9:00 a.m.