Below is a summary of the actions taken by the North Central Regional Transit District’s Board of Directors on the above date. This is not an official transcript of the meeting.

CALL TO ORDER:

A regularly scheduled meeting of the North Central Regional Transit District’s Board of Directors was called to order on the above date at 9:07 a.m.

ROLL CALL:

Ms. Lucero called the roll and it indicated the presence of a quorum as follows:

<table>
<thead>
<tr>
<th>Members Present:</th>
<th>Elected Members</th>
<th>Alternate Designees</th>
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</thead>
<tbody>
<tr>
<td>Los Alamos County</td>
<td>Councilor Pete Sheehey</td>
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<tr>
<td>Rio Arriba County</td>
<td></td>
<td>County Manager Tomas Campos</td>
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<td>Taos County</td>
<td>Commissioner Daniel Barrone (Telephonically)</td>
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<tr>
<td>Santa Fé County</td>
<td>Commissioner Miguel Chavez</td>
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<td>Nambé Pueblo</td>
<td>Lonnie Montoya (Telephonically)</td>
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<td>Pojoaque Pueblo</td>
<td>Tim Vigil (Telephonically)</td>
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<td>Ohkay Owingeh</td>
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<td>San Ildefonso Pueblo</td>
<td>Lillian Garcia</td>
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<td>Santa Clara Pueblo</td>
<td>Mary Lou Valerio</td>
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<td>Tesuque Pueblo</td>
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<tr>
<td>Location</td>
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<td>City of Santa Fé</td>
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<td>City of Española</td>
<td>Councilor Dennis Tim Salazar</td>
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<td>Town of Edgewood</td>
<td>Councilor Chuck Ring</td>
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<td>Rio Metro (ex officio)</td>
<td>Elizabeth Carter</td>
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</tbody>
</table>

**Staff Members Present**
- Mr. Anthony J. Mortillaro, Executive Director
- Ms. Glenda Aragon, Finance Director
- Ms. Dalene Lucero, Executive Assistant
- Ms. Stacey McGuire, Project and Grants Specialist
- Mr. Michael Kelly, Transit and Facilities Operations Director
- Mr. Jim Nagle, Public Information Officer

**Others Present**
- Mr. Peter Dwyer, Legal Counsel
- Mr. Carl Boaz, Stenographer
- Mr. Ardee Napolitano, Rio Grande Sun
- Ms. Lisa Katonak, Santa Fe County Manager’s Office
- Mr. Robert Griego, Santa Fe County Planning Manager
- Mr. Ken Smithson, City of Santa Fe/Santa Fe Trails Operations and Maintenance
- Mr. Andrew Martinez, Rio Arriba County Planning and Zoning
- Ms. Holly Buck, Felsburg, Holt and Ullevig
- Mr. Gary Suiter, Felsburg, Holt and Ullevig
- Mr. Dave Harris, NMDOT
- Ms. Delilah Garcia, NMDOT
- Ms. Miranda Quintana, Town of Taos Finance Department
- Mr. Francisco “French” Espinoza, Town of Taos Public Works

**APPROVAL OF AGENDA:**

Commissioner Chavez asked that the agenda be amended to move Agenda Item B, last on the Agenda. Councilor Ring made a motion to approve the agenda as amended. Councilor Salazar seconded the motion and it passed by unanimous voice vote (9-0).

**APPROVAL OF MINUTES – September 5, 2014 and October 10, 2014**

Councilor Salazar made a motion to approve the minutes from September 5, 2014. Councilor Ring seconded the motion and it passed by unanimous voice vote (9-0).

Councilor Sheehey made a motion to approve the minutes from October 10, 2014. Councilor Ring seconded the motion and it passed by unanimous voice vote (9-0).

**PUBLIC COMMENTS:**

There were none.
PRESENTATION ITEMS:

A. **Presentation of Federal Transit Administration Award to the North Central Regional Transit District For Outstanding Public Service in Rural Public Transportation**

Mr. Mortillaro presented the Federal Transit Administration Award to the North Central Regional Transit District for Outstanding Public Service in Rural Public Transportation.

[This item was for discussion only. No action was required on this item.]

B. **Presentation and Discussion of Long Range Transit Service Plan**

[The agenda was amended moving this item after Agenda Item M.]

The consulting team from Felsburg, Holt and Ullevig (FHU) met with the Board to discuss the Long Range Transit Service Plan process and engaged in an interactive dialogue with the Board regarding the District’s Vision, Mission, and Goals and overall direction in creating a future service plan and long term vision for the District. This is the first of four meetings that the Board will engage in.

[This item was for discussion only. No action was required on this item.]

ACTION ITEMS FOR APPROVAL/DISCUSSION:

C. **Discussion and Consideration of Resolution 2014-18 Adding the Town of Taos as a New Member of the North Central Regional Transit District**

Based upon recent discussions with the Town of Taos representatives regarding their interest in joining the NCRTD, the Town conducted a public hearing and adopted Town of Taos Resolution No. 2014-18 indicating the Town Council’s intent to join the District.

County Manager Campos made a motion to adopt Resolution 2014-18 as presented. Councilor Sheehey seconded the motion and it passed by unanimous voice vote (9-0).

D. **Discussion and Consideration of the Intergovernmental Contract Approving Modification of Voting Strengths Analysis for the City of Santa Fe Annexation**

The City of Santa Fe finalized the annexation of portions of Santa Fe County and as a result has gained additional population within the City’s new corporate limits. Likewise, Santa Fe County’s unincorporated population has decreased by a similar amount. As a result the Voting Strengths Analysis attached to the Intergovernmental Contract as Appendix “B” will need to be updated. This update, will result in the City gaining one additional vote. The change does not modify the County’s voting strength. This change in voting strengths will require that an amended Intergovernmental Contract be signed.
Councilor Ring made a motion to approve staff’s recommendation as presented. Councilor Sheehey seconded the motion and it passed by unanimous voice vote (8-0).

E. Discussion and Consideration of Memorandum of Agreement between the Town of Taos and the North Central Regional Transit District Regarding Various Service Modifications and Exchanges

The NCRTD adopted Short Range Transit Service Plan (Service Plan) recommended that the UNM-Taos Klauer route be eliminated since it is a near duplicate of the Chile Line service operated by the Town of Taos and due to low ridership. The Service Plan also recommended that the District acquire the operation of the Taos Express route that is provided by the Chile Line only on weekends as a premium service to be provided by the NCRTD. The attached MOU provides for the implementation of the Service Plan recommendations.

Commissioner Barrone made a motion to approve staff’s recommendation as presented. County Manager Campos seconded the motion and it passed by unanimous voice vote (8-0).

F. Discussion and Consideration of Resolution 2014-19 Adopting Revised Paratransit and Demand Policies

The NMDOT FY ’14 Training and Technical Assistance Review revealed the need for the District to make revisions to its “ADA Complementary Paratransit Service and Demand-Response and Dial-A-Ride Service Policies and Procedures” in order to better comply with FTA-ADA requirements. It was also recommended that the ADA Complimentary Paratransit Service portion become a separate, standalone policy from the Demand Response Service and Dial-A-Ride policies.

Mr. Chavez made a motion to approve Resolution 2014-19 as presented. Commissioner Barrone seconded the motion and it passed by unanimous voice vote (8-0).

G. Continued Discussion and Possible Direction Regarding Jicarilla Apache Nation Service Request

At the October 2014 Board meeting, Rio Arriba County Manager Tomas Campos submitted a request for transit service to Jicarilla Apache Nation and the area near Dulce.

It was recommended that efforts continue to locate and identify resources to fund this expansion request, such as TTP funds, 5311, etc. Also, Staff recommended continued discussions with Jicarilla Apache Nation and Dulce area residents and stakeholders to better understand when and where the service would be most beneficial and most utilized.

County Manager Campos made a motion to approve staff’s recommendation as presented. Councilor Ring seconded the motion and it passed by unanimous voice vote (8-0).

[Ms. Valerio entered the meeting].

November 7, 2014 North Central Regional Transit District Board Meeting Summary Page 4 of 6
H. **Discussion and Consideration of Resolution No. 2014-20 Authorizing the Submittal of an Application for Federal Section 5310 Funding in Federal Fiscal Year 2016**

The FFY16 §5310 application was due to NMDOT on September 5, 2014, and must be filed in order to receive Federal fiscal year 2016 §5310 funds. In speaking with NMDOT recently, it was determined that the NCRTD is eligible to apply for §5310 funds for FY2016. The NCRTD is requesting $261,000 in capital funds, specifically to purchase demand response vehicles. The Federal share is $208,800, and the NCRTD share is $52,200.

Councilor Ring made a motion to approve Resolution 2014-20 as presented. Councilor Salazar seconded the motion and it passed by unanimous voice vote (8-0).

**DISCUSSION ITEMS:**

I. **Discussion and Review of Ski Santa Fe Service Update**

There was no report.

J. **Financial Report for October 2014:**

![Graph of Overall Revenue/Expenses FY 15](chart.png)

K. **Finance Subcommittee Report:**

There was no report.

L. **Tribal Subcommittee Report:**

There was no report.

M. **Executive Report for October 2014 and Comments from the Executive Director:**

1) Executive Report

2) Performance Measures for September 2014

3) Ridership Report for September 2014
NCRTD Monthly Ridership Summary
September 1, 2014 through September 30, 2014

Calendar Operating Days

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<th>This Year</th>
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<td>Jun-15</td>
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This Year
Mar-15
Apr-15
May-15
Jun-15

Year to Date Totals

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<th></th>
<th>This Year</th>
<th>Last Year</th>
<th>% Change</th>
<th>This Year</th>
<th>Last Year</th>
<th>Difference</th>
<th>% Change</th>
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<tr>
<td>NCRTD Operated</td>
<td>17,781</td>
<td>18,033</td>
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<td>52,615</td>
<td>53,471</td>
<td>-856</td>
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<tr>
<td>NCRTD Funded</td>
<td>28,899</td>
<td>31,001</td>
<td>-7%</td>
<td>90,734</td>
<td>93,739</td>
<td>-3,005</td>
<td>-3%</td>
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<tr>
<td>All Systems, Funded Total</td>
<td>46,680</td>
<td>49,034</td>
<td>-5%</td>
<td>143,349</td>
<td>147,210</td>
<td>-3,861</td>
<td>-3%</td>
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</table>

MATTERS FROM THE BOARD

MISCELLANEOUS

ADJOURN

The meeting was adjourned at 12:01 pm.

NEXT BOARD MEETING:  December 5, 2014 at 9:00 a.m.