Below is a summary of the actions taken by the North Central Regional Transit District’s Board of Directors on the above date. This is not an official transcript of the meeting.

CALL TO ORDER:

A regularly scheduled meeting of the North Central Regional Transit District’s Board of Directors was called to order on the above date at 9:14 a.m.

ROLL CALL:

Ms. Lucero called the roll and it indicated the presence of a quorum as follows:

<table>
<thead>
<tr>
<th>Members Present:</th>
<th>Elected Members</th>
<th>Alternate Designees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Los Alamos County</td>
<td>Councilor Pete Sheehy</td>
<td></td>
</tr>
<tr>
<td>Rio Arriba County</td>
<td></td>
<td>County Manager Tomas Campos</td>
</tr>
<tr>
<td>Taos County</td>
<td>Commissioner Daniel Barrone</td>
<td>(Telephonically)</td>
</tr>
<tr>
<td>Santa Fé County</td>
<td>Commissioner Miguel Chavez</td>
<td></td>
</tr>
<tr>
<td>Nambé Pueblo</td>
<td>Lonnie Montoya</td>
<td></td>
</tr>
<tr>
<td>Pojoaque Pueblo</td>
<td>Tim Vigil</td>
<td>Cameron Martinez</td>
</tr>
<tr>
<td>Ohkay Owingeh</td>
<td>Christy Mermejo</td>
<td></td>
</tr>
<tr>
<td>San Ildefonso Pueblo</td>
<td>Lillian Garcia</td>
<td></td>
</tr>
<tr>
<td>Santa Clara Pueblo</td>
<td>Absent</td>
<td></td>
</tr>
<tr>
<td>Tesuque Pueblo</td>
<td></td>
<td>Sandra Maes</td>
</tr>
<tr>
<td>City of Santa Fé</td>
<td></td>
<td>Jon Bulthuis</td>
</tr>
<tr>
<td>City of Española</td>
<td>Councilor Dennis Tim Salazar</td>
<td></td>
</tr>
</tbody>
</table>
**Staff Members Present**

Mr. Anthony J. Mortillaro, Executive Director
Mr. Pat Lopez, (acting) Finance Director
Ms. Dalene Lucero, Executive Assistant
Ms. Stacey McGuire, Project and Grants Specialist
Mr. Michael Kelly, Transit and Facilities Operations Director
Mr. Jim Nagle, Public Information Officer

**Others Present**

Mr. Peter Dwyer, Legal Counsel
Mr. Carl Boaz, Stenographer
Mr. Ardee Napolitano, Rio Grande Sun
Ms. Lisa Katonak, Santa Fe County Manager’s Office
Mr. Robert Griego, Santa Fe County Planning Manager
Mr. Andrew Martinez, Rio Arriba County Planning and Zoning
Ms. Delilah Garcia, NMDOT

**APPROVAL OF AGENDA:**

Commissioner Barrone made a motion to approve the agenda as presented. Commissioner Chavez seconded the motion and it passed by unanimous voice vote (10-0).

**APPROVAL OF MINUTES – November 7, 2014**

Councilor Ring made a motion to approve the minutes from November 7, 2014. Commissioner Chavez seconded the motion and it passed by unanimous voice vote (10-0).

**PUBLIC COMMENTS:**

There were none.

**PRESENTATION ITEMS:**

There were none.

**ACTION ITEMS FOR APPROVAL/ DISCUSSION:**

A. **Discussion and Consideration of Resolution 2014–21 establishing the North Central Regional Transit District’s 2015 Legislative Agenda**

Resolution 2014-21 establishes a “Legislative Agenda” which is used as a guide for the Districts intergovernmental efforts.

It was recommended that the Board adopt Resolution 2014-21.

[Mr. Lonnie Montoya entered the meeting.]

Councilor Sheehey made a motion to adopt Resolution 2014-21 as presented. Commissioner Chavez seconded the motion and it was passed by unanimous voice vote (11-0).
B. **Discussion and Consideration of Resolution 2014-22 Open Meetings Act 2015**

Resolution 2014-22 adopts the annual policy for open meetings for 2015.

Mr. Vigil made a motion to adopt Resolution 2014-22 as presented. Councilor Rings seconded the motion and it passed by unanimous voice vote (11-0).

C. **Discussion and Consideration of Resolution 2014-23 Amending the North Central Regional Transit District’s Procurement Regulations**

Resolution No. 2014-23 amends the existing Procurement Regulations. Changes have been made that provide for clarification of the application of these regulations (when required by federal or state funding sources) and addition and clarification of exemptions. The proposed modifications will provide consistency with State and Federal requirements due to a recent Training and Technical Review conducted in July 2014 by the New Mexico Department of Transportation and Precision Compliance, Inc., their contractor.

Commissioner Chavez made a motion to adopt Resolution 2014-23 as amended. Mr. Vigil seconded the motion and it passed by unanimous voice vote (11-0).

D. **Discussion and Consideration of Resolution 2014-24 Adopting Fares for Premium Transit Services**

The District will begin operation of the Taos Express in January 2015. In the MOU, it is noted that the District will assess a “Premium” fare to be charged only for the Saturday and Sunday service portion, as it falls outside the regular free fare transit services currently operated by the District Monday-Friday.

[Mr. Bulthuis entered the meeting.]

Councilor Ring made a motion to adopt Resolution 2014-23 as presented. Councilor Sheehy seconded the motion and it passed by unanimous voice vote (11-0).

E. **Discussion and Consideration of Resolution 2014-25 for a Budgetary Amendment**

Resolution 2014-25 authorizes the District to amend the FY 15 budget and incorporate the additional revenues from the Tribal Transit Program which supports capital projects, operating costs and planning activities under the Formula Grants for Rural Areas Program, also known as §5311(c).

County Manager Campos made a motion to adopt Resolution 2014-25 as presented. Mr. Bulthuis seconded the motion and it passed by unanimous voice vote (12-0).

**DISCUSSION ITEMS:**

F. **Discussion and Review of Ski Santa Fe Service – Update**

NCRTD Staff continues to work with all interested parties related to the request for transit service from the City of Santa Fe to Santa Fe National Forest and Ski Santa Fe. It is expected to continue conversations with stakeholders, vehicle vendors and others in the near future.

G. **Financial Report for November 2014:**
H. **Finance Subcommittee Report:**

The minutes from August 22, 2014 were presented, along with a brief report from the Committee Chair, Mr. Tim Vigil.

I. **Tribal Subcommittee Report:**

The minutes from July 1, 2014 were presented.

Additionally, it was noted that Mr. Lonnie Montoya would serve as chair for the Committee, due to the resignation of Ms. Mary Lou Valerio from the position.

J. **Executive Report for November 2014 and Comments from the Executive Director:**

1) Executive Report
2) Performance Measures for October 2014
3) Ridership Report for October 2014

**NCRTD Monthly Ridership Summary**

<table>
<thead>
<tr>
<th>Calendar Operating Days</th>
<th>This Year</th>
<th>Last Year</th>
<th>%Change</th>
<th>This Year</th>
<th>Last Year</th>
<th>Difference</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jul-14</td>
<td>22</td>
<td>21</td>
<td></td>
<td>70,470</td>
<td>72,676</td>
<td>-2,206</td>
<td>-3%</td>
</tr>
<tr>
<td>Aug-14</td>
<td>21</td>
<td>21</td>
<td></td>
<td>120,043</td>
<td>121,510</td>
<td>-1,467</td>
<td>-1%</td>
</tr>
<tr>
<td>Sep-14</td>
<td>21</td>
<td>21</td>
<td></td>
<td>190,513</td>
<td>194,186</td>
<td>-3,673</td>
<td>-2%</td>
</tr>
</tbody>
</table>

**MATTERS FROM THE BOARD**

Mr. Vigil invited Board members to attend the Pueblo of Pojoaque Feast Day on December 12, 2014.
Ms. Mermejo invited Board Members to the Los Matachines Dance to be held at Picuris Pueblo on December 25-28, 2014, and at Ohkay Owingeh on December 24-25, 2014.

MISCELLANEOUS

There were none.

ADJOURN

The meeting was adjourned at approximately 11:15 am.

NEXT BOARD MEETING: January 9, 2015 at 9:00 a.m.