CALL TO ORDER:

A regularly scheduled meeting of the North Central Regional Transit District’s Board of Directors was called to order on the above date at 9:12 a.m.

ROLL CALL:

Ms. Trujillo called the roll and it indicated the presence of a quorum as follows:

<table>
<thead>
<tr>
<th>Members Present:</th>
<th>Elected Members</th>
<th>Alternate Designees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town of Edgewood</td>
<td>Absent</td>
<td></td>
</tr>
<tr>
<td>City of Espanola</td>
<td></td>
<td>Councilor John Hernandez</td>
</tr>
<tr>
<td>Los Alamos County</td>
<td>Councilor Pete Sheehey</td>
<td></td>
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<tr>
<td>Pueblo of Nambe</td>
<td>Lt. Governor Arnold Garcia</td>
<td></td>
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<tr>
<td>Pueblo of Ohkay Owinge</td>
<td>Christy Van Buren</td>
<td></td>
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<td>Pueblo of Pojoaque</td>
<td></td>
<td>Anna Sanchez</td>
</tr>
<tr>
<td>Rio Arriba County</td>
<td></td>
<td>Thomas Campos</td>
</tr>
<tr>
<td>Pueblo of Santa Clara</td>
<td>Mary Lou Valerio</td>
<td></td>
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<tr>
<td>City of Santa Fe</td>
<td></td>
<td>Isaac Pino</td>
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<tr>
<td>Santa Fe County</td>
<td>Commissioner Miguel Chavez</td>
<td></td>
</tr>
<tr>
<td>Pueblo de San Ildefonso</td>
<td>Absent</td>
<td></td>
</tr>
</tbody>
</table>
Taos County | Absent
---|---
Town of Taos | Mayor Dan Barrone
Pueblo of Tesuque | Absent

**Staff Members Present**
- Mr. Anthony J. Mortillaro, Executive Director
- Ms. Jackie Trujillo, Executive Assistant
- Mr. Troy Bingham, Finance Director
- Ms. Daria Veprek, Human Resources Director
- Ms. Stacey McGuire, Projects and Grants Manager
- Mr. Pat Lopez, Financial Analyst

**Others Present**
- Mr. Peter Dwyer, Legal Counsel
- Mr. Carl Boaz, Stenographer
- Mr. Austin Fisher, Rio Grande Sun
- Mr. Ray Matthews, Santa Fe County
- Ms. Tessa Joe Mascarenas, Santa Fe County
- Mr. Keith Wilson, Santa Fe Trails
- Mr. Thomas Martinez, Santa Fe Trails
- Ms. Bobbie Ferrell, Senator Tom Udall’s Office
- Mr. John Bulthuis, Santa Fe County
- Mr. Philo Shelton, Los Alamos County

**APPROVAL OF AGENDA:**

Councilor Sheehy made a motion to approve the agenda as presented. Mary Lou Valerio seconded the motion and it passed by a roll call vote (9-0).

**APPROVAL OF MINUTES – March 4, 2016**

Commissioner Miguel Chavez made a motion to approve the minutes from April 8, 2016 as presented. Councilor Sheehy seconded the motion. Minutes approved unanimously, no roll call.

**PUBLIC COMMENTS:**

There were none.

**PRESENTATION ITEMS:**

**A. Recognition of Mr. Jon Bulthuis Service to the North Central Regional Transit**

Daniel Barrone, Chairman and Anthony J. Mortillaro, Executive Director presented Mr. Bulthuis with a plaque acknowledging him for his service on the Board.
ACTION ITEMS FOR APPROVAL/DISCUSSION:

B. Discussion and Consideration of NCRTD Board Attendance Report, April 2015 –March 2016

At the April Board meeting, staff was requested to re-review the Board attendance report. The staff did look at all of the minutes for the time period of April 2015 through March 2016 and discovered only one discrepancy in the prior report related to Santa Clara’s attendance, which has been corrected in the revised report.

Mr. Pino made a motion to accept report as presented. Commissioner Mayor Barrone seconded the motion and it passed by unanimous voice vote (9-0).

C. Discussion and Consideration of Resolution No. 2016-14 Authorizing a Budget Amendment to Increase the FY2016 Budget for the 5304 Federal Funding for Planning, Member Contributions, Fund Balance for the Santa Fe Trails Consolidation Study and Resolution No. 2016-15 Authorizing the Use of Fund Balance for Capital Outlay

This budget amendment coincides with Board discussions at the March 2016 meeting authorizing a letter of intent regarding the exploration of the Santa Fe Trails Transit System Consolidation into the NCRTD to the Santa Fe City Council for approval. The City of Santa Fe approved that letter of intent at their April 13, 2016 Council meeting.

Commissioner Chavez made a motion to approve Resolution 2016-14 authorizing a budget amendment to increase NCRTD’s budget by $150,000. Councilor Sheehey seconded the motion and it passed by unanimous voice vote (10-0).

Commissioner Chavez made a motion to approve Resolution 2016-15 approving the Use of Fund Balance. Ms. Van Buren seconded the motion and it passed by unanimous voice vote (10-0).

D. Public Hearing and Presentation and Discussion of the Draft FY2017 Budget

Annually a draft budget is prepared and initially submitted to the Finance Subcommittee and then forwarded to the Board with recommendations. A final budget is required to be adopted by the Board by June 30, 2016 and submitted to the Local Government Division of the Department of Finance and Administration, State of New Mexico.

At the Finance Subcommittee meeting on April 22, 2016, the Committee moved unanimously to recommend approval of the budget as presented. It is proposed that the Board discuss the draft FY2017 budget and provide direction to staff regarding the adoption of a preliminary budget. The final consideration of the FY2017 Budget is also scheduled for June 10, 2016 and following that hearing the Board would act on adoption of the Budget by resolution.

[No action was required on this item.]

E. Discussion and Consideration of Resolution No. 2016-16 Adopting a Preliminary Fiscal Year FY2017 Budget

Recommendation that the Board move to adopt Resolution No. 2016-16 adopting the Preliminary FY2017 Budget.
Mr. Campos made a motion that the Board move to adopt the preliminary FY2017 Budget. Lt. Governor Garcia seconded the motion and it passed by unanimous voice vote (9-0).

F. Discussion and Consideration of Resolution 2016-17 Authorizing NCRTD Staff to Apply for Federal Funding through the FFY2016 Section 5339(b) Bus Facilities Grant Program for the following project: a Maintenance Facility, Wash Bay, and Fueling Station

NCRTD Staff is seeking Board approval to apply for FFY2016 Section 5339(b) Bus Facilities grant program funding for a Maintenance Facility, Wash Bay, and Fueling Station project.

Mayor Barrone made a motion to adopt Resolution 2016-17 authorizing the NCRTD Staff to apply for Federal funding through the FFY2016 Section 5339(b) Bus Facilities Grant Program for a Maintenance Facility, Wash Bay, and Fueling Station. Commissioner Chavez seconded the motion and it passed by unanimous voice vote (9-0).

G. Discussion and Consideration of Resolution No. 2016-18 Authorizing NCRTD Staff to apply for Federal funding through the FFY2016 Rides to Wellness Demonstration and Innovative Coordinated Access and Mobility Grants Program to Conduct a Coordinated Human Service and Public Transportation Plan for the Four-County Service Area

NCRTD Staff is seeking Board approval to apply for FFY2016 Rides to Wellness Demonstration (R2W) and Innovative Coordinated Access and Mobility Grants program to conduct a coordinated human service and public transportation plan for the four-county service area. The purpose of this funding opportunity is to address challenges for the transportation disadvantaged in accessing health and wellness services.

Commissioner Chavez made a motion to adopt Resolution 2016-18 Authorizing the NCRTD Staff to apply for Federal funding through the FFY2016 Rides to Wellness Demonstration and Innovative Coordinated Access and Mobility Grants program to conduct a coordinated human service and public transportation plan for the four-county service area. Councilor Sheehey seconded the motion and it passed by unanimous voice vote (9-0).

H. Discussion and Consideration of Resolution 2016-19 Requesting the Los Alamos County Council to Consider a Long Term Commitment for an Annual Contribution to the NCRTD

Resolution sponsored by Board Members Joseph Maestas and Charlie Dorame, asks that LAC continue its annual funding contribution to the District for FY 2017 and that future allocations continue beyond this time period. Furthermore, it requests that no further reductions be made to the annual amount of $350,000.

Mr. Maestas and Mr. Dorame were not in attendance at the Board meeting, therefore it was recommended the Agenda Item be tabled to June Board meeting.

Commissioner Chavez made a motion to table agenda item to next Board meeting. Mr. Campos seconded the motion and it passed by unanimous voice vote (9-0).

I. Discussion and Consideration of Investment of District Funds Summary

NCRTD established the short-term investments throughout various FDIC insured institutions in the District’s service area. The investment portfolio has increased from $6,114,491 in the 2nd quarter to $6,581,492 in the 3rd quarter of FY2016. This increase was due to additional investments in two 6-month CD’s at LANB. These CD now establish an investment structure that has at least one CD maturing every month.
Mr. Pino made a motion to accept the Quarterly Investment report. Ms. Valerio seconded the motion and it passed by unanimous voice vote (9-0).

DISCUSSION ITEMS:

J. **Financial Report February 2016**

The North Central Regional Transit District (NCRTD) is currently reporting nine months of financial activity. The expenses/revenues that should be reported for the period through March 31, 2016, which represents 75% of the budget.

[No action was required on this item.]

K. **Finance Subcommittee Report:**

The minutes from February 26, 2016 were presented in the Board packet for review.

[No action was required on this item.]

L. **Tribal Subcommittee Report:**

[None]

M. **Executive Report and Comments from the Executive Director:**

1) Executive Report for April 2016
2) Performance Measures for March 2016
3) Ridership Report for March 2016

Mr. Mortillaro mentioned that Rio Arriba County is holding a Health Fair and all are welcomed to attend. At 1:30pm the presentation of Gun Violence and Gun Locks bus wrap will occur; adding we offered to advertise the event on the outside of two of the NCRTD busses at no cost to the City of Espanola or the Rio Arriba County. Special guest will be Congressman Ben Ray Lujan, Senator Martin Heinrich, and State Representative Richard Martinez. Mr. Mortillaro encouraged Board if they have time to attend.

Mr. Mortillaro added that he has been re-elected as president of the New Mexico Transit Association, serving his second year in that position.
MATTERS FROM THE BOARD
There were none.

MISCELLANEOUS
There were none.

ADJOURN
The meeting was adjourned.

Commissioner Chavez made a motion to adjourn the meeting. Mr. Campos seconded the motion and it passed by unanimous voice vote (9-0).

NEXT BOARD MEETING: June 10, 2016 at 9:00 a.m.

If you are an individual with a disability who is in need of a reader, amplifier, qualified Sign Language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing of the meeting, please contact the NCRTD Executive Assistant at 505-629-4702 at least one week prior to the meeting, or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.