North Central Regional Transit District
Board Meeting
Friday, March 4, 2016
Jim West Regional Transit Center
Española, New Mexico
9:00 a.m. - 1:00 p.m.

CALL TO ORDER:

A regular meeting of the North Central Regional Transit District Board was called to order on the above date by Mayor Daniel Barrone, Chair, at 9:11 a.m. at the Jim West Regional Transit Center, Española, New Mexico.

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call

Ms. Trujillo called the roll and it indicated the presence of a quorum as follows:

<table>
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<tr>
<th>Members Present:</th>
<th>Elected Members</th>
<th>Alternate Designees</th>
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<tbody>
<tr>
<td>Los Alamos County</td>
<td>Councilor Pete Sheehy</td>
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<td>Rio Arriba County</td>
<td>Commissioner Alex Naranjo</td>
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<td>Taos County</td>
<td>Commissioner Jim Fambro</td>
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<td>Town of Taos</td>
<td>Mayor Daniel Barrone, Chair</td>
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<td>Santa Fe County</td>
<td>Commissioner Miguel Chávez</td>
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<td>Nambé Pueblo</td>
<td>Absent</td>
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<td>Ohkay Owingeh</td>
<td>Christy Van Buren</td>
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<td>Pojoaque Pueblo</td>
<td>Councilman James Rivera</td>
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<td>Santa Clara Pueblo</td>
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<td>Ms. Mary Lou Valério</td>
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North Central Regional Transit District Board  March 4, 2016  Page 1
Staff Members Present
Mr. Anthony J. Mortillaro, Executive Director
Ms. Stacey McGuire, Projects and Grants Specialist
Mr. Jim Nagle, Public Information Officer
Mr. Troy Bingham, Finance Director
Ms. Jackie Trujillo, Executive Assistant
Mr. Mike Kelly,

Others Present
Mr. Peter Dwyer, Legal Counsel
Mr. Carl Boaz, Stenographer
Mr. Ray Matthews, Santa Fe County
Mr. Colin Messer, Santa Fe
Mr. Erick Aune, Santa Fe MPO
Mr. Chris Armijo
Ms. Annette Ring
Ms. Annette Armijo.
3 new staff members

4. INTRODUCTIONS

Those present introduced themselves to the group.

5. APPROVAL OF AGENDA

Councilor Sheehy moved to approve the Agenda as presented Commissioner Fambro seconded the motion and it passed by unanimous (12-0) roll call vote with Town of Edgewood, Los Alamos County, Ochay Owinge, Pojoaque Pueblo, Rio Arriba County, City of Española, City of Santa Fe, Santa Fe County, San Ildefonso Pueblo, Santa Clara Pueblo, Taos County and Town of Taos voting in favor and none voting against. Tesuque Pueblo was not present for the vote.

6. APPROVAL OF MINUTES – February 5, 2016
Commissioner Chávez moved to approve the minutes of February 5, 2016 as submitted. Commissioner Naranjo seconded the motion and it passed by unanimous (11-0-1) roll call vote with Town of Edgewood, Los Alamos County, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, City of Española, Santa Fe County, San Ildefonso Pueblo, Santa Clara Pueblo, Taos County and Town of Taos voting in favor and none voting against. City of Santa Fe abstained and Tesuque Pueblo was not present for the vote.

7. PUBLIC COMMENTS

Mr. Alex Armijo, Deputy Director for the City of Santa Fe employees' union said he read an article in the newspaper today that possibly NCRTD is looking into operating the bus system for the City of Santa Fé. The union has 100 employees with Santa Fé Trails and he hoped the Board's decision will be made with input from the union. "We would like to keep the CBA intact. Please keep us apprised of the progress. We would like input into it."

Our CBA is protected under the Labor Relations Board and includes issues around wages and time off, etc.

Commissioner Naranjo said he read that article too but didn't know what the Board will do. He assured Mr. Armijo that the Board will include the union.

Mr. Armijo said, "We appreciate your service to the community and support of union employees."

There were no other speakers from the public.

PRESENTATION ITEMS:

A. Above and Beyond Quarterly Award

Ms. Nicky Moyer, who works in the Taos Office, was selected to receive the award. Mr. Mortillaro read the award to the Board.

ACTION ITEMS:

B. Discussion and Consideration of Resolution No. 2016-08 Adopting a Veterans “Fare Free” on Fare Service Routes

Mr. Mortillaro noted that at our last meeting, Commissioner Chávez had requested that we explore this service for veterans and the Finance Subcommittee discussed it.

Mr. Bingham said the NCRTD is predominantly fare free and has only four routes with fares. He described those routes. So only these four routes would be affected. He didn't expect vets to be on the Pojoaque school route. The Veteran Rolls in our service area was included in the packet.

Gov. Dorame arrived at 9:28 a.m.

Mr. Bingham said $40,759 is the anticipated fare revenue for 2016. Santa Fé Mountain Route is the
only one not federally funded. It will run only one more month and $1,317 would be the maximum possible impact this year and the Board would have to keep it in mind for next year. So the only impact is fewer fares. We are already looking at a shortfall in fares, so it is worth doing.

Councilman Rivera said that he is a veteran but doesn’t ride the bus. The only ID he has as a vet is on his driver’s license.

Mr. Bingham didn’t see any issue with it.

Commissioner Chávez thanked Mr. Bingham and staff for the work on this and the Finance Subcommittee for discussing it.

Commissioner Chávez moved to support Resolution No. 2016-08 Adopting a Veterans “Fare Free” on Fare Service Routes. Chair Barrone seconded and asked if Commissioner Chávez would include driver’s license identification in it. Commissioner Chávez agreed.

Councilor Sheehy said he would support it for this small favor. The cost is minimal. In the future, if we are able to obtain a waiver we might want to revisit it because fares are an important source of revenue. It could jump to $10,000 or more with that waiver.

The motion passed on a 13-0 roll call vote with Town of Edgewood, Los Alamos County, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, City of Española, City of Santa Fe, Santa Fe County, San Ildefonso Pueblo, Santa Clara Pueblo, Taos County, Town of Taos and Tesuque Pueblo voting in favor and none voting against.

C. Discussion and Consideration of Resolution No. 2016-09 Adopting the NCRTD’s Title VI Program

Mr. Mortillaro the Title VI Program is a requirement for the RTD.

Ms. McGuire explained the program, referring to page 22, in the packet. Essentially, this is a format change from the previous version. With the possibility of a direct recipient, it is in narrative format and the content is very similar. We go through background and requirements. Page 28 is the approval page. It has limited English accommodation.

Page 47 is appendix B that gives the notices in Spanish, etc. and how to talk to the District with complaints.

Gov. Dorame asked who would contact the tribes for two different dialects.

Mr. Dwyer said he became aware recently that tribes are exempt from Title VI but if there was a need for translation, the District could pay for a translator.

Commissioner Chávez asked Gov. Dorame if he would want Staff to work on that. The Board could direct Staff to work on it.

Gov. Dorame thought there should be someone to go and talk to.
Commissioner Chávez asked if the Board could direct that to the Tribal Subcommittee.

Gov. Dorame said the Secretary of State has an interpreter. Back in the 1990’s, he was a translator to help voters use the voting machine. There are seven different dialects spoken in New Mexico. We found we had to have a picture of the candidate. He thought in the long run, the District would avoid anything negative if someone came to the Board.

Mr. Mortillaro said page 47 talks about rights. He thought they could get that section put in Tewa language and put it in our buses as well.

Gov. Dorame said there is Tewa and Tiwa among our pueblos.

Mr. Mortillaro committed to get that section translated into Tewa and Tiwa.

Commissioner Chávez moved to approve Resolution No. 2016-09 Adopting the NCRTD’s Title VI Program. Commissioner Fambro seconded the motion which passed on a 13-0 roll call vote with Town of Edgewood, Los Alamos County, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, City of Española, City of Santa Fe, Santa Fe County, San Ildefonso Pueblo, Santa Clara Pueblo, Taos County, Town of Taos and Tesuque Pueblo voting in favor and none voting against.

D. Discussion and Consideration of Award of Contract – On-Call Engineering Services

Mr. Mortillaro said there are occasions that require engineering services and he found the best way is to go for on-call services as needed. Mr. Bingham is our procurement officer and can discuss the proposal for it.

Mr. Bingham referred to page 57. We don’t know four years into the future what will occur. It is speculation so we leave this open ended. It could be lots of work or no work at all. The TAP award was made last month. The next is a backup generator; then finishing our transition plan with Taos. We didn’t have those buildings in our original plan. This engineering firm would be used for design and serve as contract manager for the project. The District put out a 90-page RFP using state guidelines. Wilson & Company filed a bid and they are very good and well qualified engineering firm and have experience with DOT. So he felt that would be an excellent contract for the next 4 years. He is still negotiating on it.

Ms. Van Buren asked, as an open-ended contract, if it will only specify the ones that are funded.

Mr. Bingham agreed. They will have a “task order” and have three right now that are funded.

Ms. Van Buren reasoned that is why there is no amount in it.

Mr. Bingham agreed.

Councilor Sheehy asked if there is some threshold value that would require the task order to come for Board approval.
Mr. Bingham said the three projects today would total over $100,000.

Mr. Dwyer pointed out that any change to the budget would have to have Board approval.

Mr. Pino asked if there is no cap on this.

Mr. Dwyer agreed but it has a ten-day termination also. So it could be canceled. Mr. Mortillaro would approve but if it is a new project, it would come here to the Board. The only one is the ADA bus stop improvements. The other possible project is the maintenance building.

Ms. Valério asked if it is okay with only response.

Mr. Bingham said there was another inquiry and he followed up on it but they didn’t follow through.

Commissioner Chávez moved to approve the Award of Contract – On-Call Engineering Services with Wilson & Company. Councilman Rivera seconded the motion which passed on a 12-0 roll call vote with Town of Edgewood, Los Alamos County, Ohkay Owingeh, Pojoaque Pueblo, City of Española, City of Santa Fe, Santa Fe County, San Ildefonso Pueblo, Santa Clara Pueblo, Taos County, Town of Taos and Tesuque Pueblo voting in favor and none voting against. Rio Arriba County was not present for the vote.

E. Discussion and Approval of Award of Contract Modification to Avail Technologies, Inc. For the Taos Chile Line Buses

Mr. Mortillaro explained that when the District acquired the Taos Chile Line, it did not have the ITS system and the District had ITS funds available (since 2012). He also acknowledged that DOT has worked with NCRTD and were generous enough to provide funding at 80/20 instead of 50/50. The ITS will be more sophisticated than the one here. It will reflect what we wanted to do with the entire system. It will cover nine vehicles.

Mr. Bingham explained the contract which is shown on page 184. The cost is $202,747 and 80% is from FTA and we will cover the rest.

Page 193 had the actual quote and he tied each item back to compare with the City of Los Alamos system. We are in year 3 of 7 years. Prices will go up in the future. So as we implement new buses, it will guarantee the same price in the contract.

Mr. Mortillaro added that some of these costs are being paid in future years.

Mr. Bingham went through the matrix and explained what it showed.

Councilor Sheehy asked if the 80/20 split extends through the life of the contract.

Mr. Mortillaro said it expires in September so we have to get it encumbered and spent before then.

Mr. Bingham said the grant is for $202,000 and the rest is for the District to cover.
Commissioner Chávez asked if the maintenance fee is non-negotiable.

Mr. Mortillaro said that was discussed in detail with them. The level of technology being implemented is double what we have now. The existing system has automatic location service and it all ties back into the software and the computers back here. We are doing automatic passenger counters so our drivers don’t have to manually count them. This also has voice announcements. That is an ADA requirement and with drivers, it isn’t perfect.

Ms. McGuire said the logic unit is where the maintenance fees apply.

Commissioner Chávez asked if that will be done with other new buses.

Mr. Mortillaro agreed. It also reduces staff time on reporting.

Ms. McGuire - we can submit those reports to NTD for ridership tallies. We have three versions done on it now. So this will really reduce staff hours on it.

Mr. Mortillaro added that updates come automatically.

Mr. Pino asked if this quote constitutes a contract or is preliminary.

Mr. Dwyer said it is a modification to an existing contract. These are very challenging contracts because we get locked into a system. But nobody else can do the maintenance on the system. They own the proprietary system. Software contracts and copier contracts all have the same problems. It isn’t sole source but there is no one else who can do it.

Mr. Mortillaro reminded the Board that in 2013, we went through an extensive RFP in cooperation with Los Alamos County and did a joint procurement. There were 5 bidders at the time. The vendor was chosen and they were asked to provide for bid alternates. So we verified that the prices were the same as in 2013. That contract provided for additional procurements and guaranteed not to change in price.

Commissioner Fambro said it sounds like in 2013, everyone worked to find the best system and it is working for us.

Mr. Bingham agreed.

Ms. Van Buren asked if that equipment could be used on a new bus. Mr. Bingham agreed.

Councilor Ring moved to approve the Award of Contract Modification to Avail Technologies, Inc. For the Taos Chile Line Buses. Commissioner Fambro seconded the motion which passed on a 13-0 roll call vote with Town of Edgewood, Los Alamos County, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, City of Española, City of Santa Fe, Santa Fe County, San Ildefonso Pueblo, Santa Clara Pueblo, Taos County, Town of Taos and Tesuque Pueblo voting in favor and none voting against.

F. Discussion and Consideration of Resolution 2016-Authorizing NCRTD Staff to apply for Federal funding through the FFY 2016 Inclusive Planning Impact Grant Program (to Improve Transit Options for the Elderly and/or Disabled
Ms. McGuire explained that page 196 showed the funding opportunity for the planning grant to encourage and develop inclusive transportation system planning to include elderly and/or disabled persons. The maximum grant is $86,000 and they plan to give out eight grants. No match is required. The deadline is March 18. The program calls out a required advisory committee that includes elderly, disabled, etc. The resolution is on page 198. Staff recommended to approve the resolution on 198 and request the Board to allow staff to apply for it.

Commissioner Chávez thanked staff for going for a no-match grant.

Ms. McGuire said they are very competitive. She didn’t know how many they expect to receive. They do have discretion to award less than $86,000. The District has not had such an advisory committee before so the District could look a little more at 5310 funding. Given our service area, tribal will be included and any senior service providers, tribal or non-tribal.

Gov. Dorame said they are presently funded through the State for vehicles and he wondered how this will relate with this funding. That could be another resource.

Ms. McGuire agreed. We have been here over ten years and getting a good handle on operations and next level would be to coordinate with 5310 providers and increase ridership in general.

Commissioner Chávez asked if with this, the District could also outreach with our community service departments.

Ms. McGuire said she could but she has a tight deadline. We first need commitment from our partners. Then we could move toward working with local groups.

Commissioner Chávez thought they could be part of the advisory committee make-up.

Ms. McGuire agreed. It has to have an elderly person, possibly also a rider and a disabled individual who would stay with the project throughout the year. And then a transportation agency partner.

Commissioner Chávez moved to approve Resolution 2016-Authorizing NCRTD Staff to apply for Federal funding through the FFY 2016 Inclusive Planning Impact Grant Program (to Improve Transit Options for the Elderly and/or Disabled. Councilman Rivera seconded the motion which passed on a 13-0 roll call vote with Town of Edgewood, Los Alamos County, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, City of Española, City of Santa Fe, Santa Fe County, San Ildefonso Pueblo, Santa Clara Pueblo, Taos County, Town of Taos and Tesuque Pueblo voting in favor and none voting against.

G. Discussion and Consideration for Board Direction Related to Weekend Special Event Service as a Component of the La Cienega 6-Month Pilot Route

Mr. Mortillaro said the FY 16 budget includes a pilot route for La Cienega and also part of our service update in 2014. This is a status report and a request for service of two special events that were not initially contemplated in our service plan.
Ms. McGuire said this is a pilot project in the service plan update and estimated $114,000 for a six-month pilot and is called out with four to six weekday routes.

The first is Sunrise, on Los Pinos at North Estrellas - better location. We have worked on this for a while with weekly discussions, a ride along for feasibility of vehicles. They received feedback from citizens in a public meeting at La Cienega. That is how this schedule was derived. Mostly it is access to essential services.

Las Golondrinas was well represented. The discussion on the topic of weekend service arose and she heard their greatest needs for upcoming events. They are the Santa Fé Wine Festival in July and Viva Mexico on July 16-17. With the Wine Festival, if the District could mitigate or reduce DWI, since people are going there to drink wine, it seemed to make sense.

They also talked about the opportunity to mitigate traffic issues. They have a big parking lot but not enough for 2,500 folks. The weekday schedule is not representative of a weekend schedule. The route might be from 599 or maybe Santa Fé Place. This is a good example of a limited service route. Maybe one long line for downtown tourists at hotels and some along Cerrillos road with maybe a mid-day. Also a short line from 599 to the event.

She is confident that the two events could be done within the expected costs. Page 225 is the map. They could have a park and ride type service for the community because there is not room for side of road parking.

Commissioner Chávez asked if they would have bike racks. Ms. McGuire agreed.

Commissioner Chávez moved to approve Weekend Special Event Service as a Component of the La Cienega 6-Month Pilot Route. Councilman Rivera seconded the motion.

Councilman Rivera said this area is progressive on growth. He asked why Airport to 599 was left out. This six-month trial run goes way beyond just two events. There is a lot of activity in that area now. He was just curious why Airport Road isn’t part of it.

Ms. McGuire said they discussed the challenge of Airport Road. To get the bus turned around out there needs more room. They looked at the population densities and desires of the community and most requests didn’t come from that area (Airport Road).

Commissioner Chávez said this is outside of Commission District 2. So Commissioner Anaya was more interested than he was. And the interest is primarily La Cienega and La Cieneguilla. He hoped the pilot is effective and the District can keep it in place. It also has a seamless interface with Santa Fé Trails. He was surprised there was this much support but was glad it worked out this way and keep it for the future. He was also surprised they could get any bus stops in there.

Councilor Ring asked if she had a projected number on the trial ridership.

Ms. McGuire said she didn’t but 5-10 riders daily would be very positive to see over the next six months. It is difficult to deal with lifeline riders and asked how they would measure that quality of life benefit.
Gov. Dorame asked if the County Commission approved this or if they were approached.

Commissioner Chávez said it was a request from Commissioner Anaya.

Mr. Mortillaro reminded the Board that every year, Santa Fé County, City of Santa Fé and Los Alamos County submit their requests to the Board.

Gov. Dorame said he represented his tribe and tries to do his best to consider everyone’s boundaries and he didn’t want to give the impression that he was not for the Board’s progress. With La Cienega when you go into those communities, your presence might not be wanted. Also that area is sacred to our people. The community sits right in the middle of one of the most sacred parts. He said that because this Board needs to be educated on the sacred places. It was easier ten years ago but now is going beyond and into areas the tribes regard as sacred. We are somewhat limited in what we can say and if you have questions, just go to the tribe. He knew some of the people who live there are also concerned. Tesuque is open and tries to communicate with others.

Commissioner Chávez said in adding these 2 weekends, he wanted to be sensitive to Gov. Dorame’ concerns.

Ms. McGuire said a 14-passenger bus is to be used for the pilot program. The event service would be a bigger bus but only going directly to the event.

Commissioner Chávez asked about the feedback.

Ms. McGuire said 16 people showed up for the meeting and were pleased with the proposal. One thing they talked about was hopefully to reduce the number of cars there.

Commissioner Chávez asked if the service plan has to be amended now.

Mr. Mortillaro said no. The only thing the Board is asked to consider is whether to add those 2 events. The rest has been approved.

Commissioner Chávez asked if the driver can accept an inebriated person.

Ms. McGuire said it depends on their behavior.

The motion passed on a 12-0-1 roll call vote with Town of Edgewood, Los Alamos County, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, City of Española, City of Santa Fe, Santa Fe County, San Ildefonso Pueblo, Santa Clara Pueblo, Taos County, and Town of Taos voting in favor and none voting against. Tesuque Pueblo abstained.

H. Discussion and Consideration of FY 2016 Mid-Year Financial Summary

Mr. Mortillaro commented that this was presented last time without a quorum.

Ms. Van Buren moved to accept the FY 2016 Mid-Year Financial Summary. Councilor Ring
seconded the motion and it passed on a 13-0 roll call vote with Town of Edgewood, Los Alamos County, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, City of Española, City of Santa Fe, Santa Fe County, San Ildefonso Pueblo, Santa Clara Pueblo, Taos County, Town of Taos and Tesuque Pueblo voting in favor and none voting against.

I. Discussion and Consideration of Investment of District Funds Summary

Mr. Bingham presented the Investment of District Funds Summary and recommendations.

Commissioner Chávez moved to approve the Investment Report as presented. Councilman Rivera seconded the motion and it passed on a 11-0-1 roll call vote with Los Alamos County, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, City of Española, City of Santa Fe, Santa Fe County, San Ildefonso Pueblo, Santa Clara Pueblo, Taos County, and Town of Taos voting in favor and none voting against. Tesuque Pueblo abstained and Town of Edgewood was out of the room during the vote.

J. Discussion and Consideration of a Letter of Intent Regarding the Exploration of the Santa Fe Trails Transit System (City) Consolidation into the North Central Regional Transit District

Mr. Mortillaro announced he was contacted by the City of Santa Fe for possible consolidation with Santa Fe Trails. He brought it for discussion to explore consolidation. He thought it best to explain what the intent is at this stage.

The City at this point has not had an opportunity to reply to the letter of intent. They got it on Monday. If the Board approves the concept, he would ask the Board to allow the Chair to sign the letter of intent and allow some modifications without having to bring it back unless they are substantial. Most members are aware of the previous consolidation with Taos and even earlier with Española.

Basically, the letter of intent memorializes the fact that both entities are interested (page 244). The District contributes money for the Santa Fe Trails that is approved annually by the Board. Currently, Santa Fe has a 1/4% GRT tax and that changes by year also. The intent here is that District would request 5204 funds for analysis of the possibility of consolidation. That would require a 20% match on our part but the request would have asked that the 20% be shared with the City. Each would contribute $15,000 to acquire the federal funds. The District would comply with DOT requirements. And jointly manage the service. And if consolidation is approved to move forward. The form of government for us would not change.

We would go forward in good faith. Pretty straightforward.

Commissioner Naranjo moved to authorize the Chair to sign the letter of intent. Commissioner Chávez seconded the motion.

Councilman Rivera pointed out that the NCRTD was based on consolidating the transit agencies. This is probably the biggest one. With the professionalism of the staff this is a gem to put on as a catchment for NCRTD.

Commissioner Chávez asked if this would this change our taxing authority in any way. We would have to start soon to keep that in place.
Mr. Mortillaro said irrespective of consolidation efforts, the District needs to pursue removal of the CRT sunset clause. This doesn’t help or hinder that in any way. It is the same with the Rail Runner. It is in everyone’s interest to get the sunset removed. We will try in 2018 and if not, then 2020. Everyone relies on that tax to provide the transit services.

Commissioner Chávez asked Mr. Pino how many employees Santa Fe Trails has for dispatch and drivers.

Mr. Pino deferred to Ms. Granillo as the employees are all union members. Our drivers are union members.

Ms. Granillo said there are 126 employees but not all are union employees - about 15 are not and the rest are.

Mr. Mortillaro said the NCRTD is represented by the Teamsters for drivers and dispatchers with 44 full time and 48 total.

Ms. Granillo said none are at-will employees right now. We have two vacancies.

Councilor Sheehey said the $915,000 we turn over is only one part of their budget. He asked if we could get a commitment that the money would be part of the contribution.

Mr. Dwyer agreed. That and many other issues would be addressed. Mr. Harris could probably tell us about DOT input.

Mr. Mortillaro said the effort has to look at the long term with current assets and future needs. We don’t want to go into this without considering all the financial implications not just for today and tomorrow. It also has to look at how things could be improved with service enhancements with coordination.

Councilor Sheehey said this is a huge step and would more than double the operations of NCRTD. Part of it should include audited financial statements to tell us exactly what it would cost.

Mr. David Harris didn’t have much to add that wasn’t stated already. It is a working out of the issues and consolidating and integrating into NCRTD operations and would be brought back to this Board and City Council to agree or disagree. Obviously ongoing funding is part of that. This letter of intent is a good first step to continue this discussion and exploration.

Mr. Pino clarified for the record that the City Manager has been charged to explore operations and this has not been vetted by City Council yet.

Mr. Dwyer said the motion is fine and he hoped it conveys the message of a $15,000 commitment as a 10% match for the grant. But City Staff, attorneys and Council may want to make changes in it. So there has to be some leeway for Chair Barrone to work with the City so that we could still negotiate further.

Councilman Rivera asked if in the past consolidations for the district, there were any challenges from employees.
Mr. Mortillaro said there were none that he was aware of for Española and for Taos. We basically took it lock, stock, and barrel and those employees came over to the District. With Taos, we offered all employees employment. One employee was also part of Public Works and he chose to stay there. One other had philosophical differences. Otherwise, the rest came over and most are still employed by the District.

Councilman Rivera said with Española, one of them had tenure there and had to go back into six-month probation.

Mr. Mortillaro said they had a similar discussion with Town of Taos and ended up finding a middle path to it. We don’t know any of those employees. That is why we asked for six-month probationary period. But it wouldn’t allow us to use their personnel records. So we asked them to allow access and if granted, lowered probation to 3 months. Both sides felt that was appropriate. He thought it worked out well. Only one employee in that time period encountered difficulties but everyone else passed that period. They kept their seniority dates and we recognized those for calculation of vacation benefits and retirement. Taos was slightly different because of the union argument for bidding routes. We will reconsider that for the upcoming year.

We also want to explore a bidding process based on regional routes rather than system-wide. As we grow and move forward, we have the experience to work them out. We have a great relationship with the Teamsters and are working everything out that arises.

Commissioner Chávez asked what the City’s time line is.

Mr. Pino expected it to get an approval toward the end of March or early April. The budget meetings are in early April. He supposed it could happen during budget discussions. It is voted on by Council in early May.

Commissioner Fambro had heard some concerns at the meetings. Some were valid concerns and came about. But he saw the employees daily and thought it all worked far smoother than ever perceived. The negotiation was fair and equitable. All concerns were addressed.

Mr. Dwyer understood that this is at the request of the City of Santa Fe and permission of NMDOT to proceed to discussions. He hoped the City would see it not as a merger but a feasibility of merger and hoped $15,000 would not be seen as a block. The decision to consolidate is a much bigger issue.

Public comment -

Mr. Colin Messer, member of City of Santa Fe Transit Advisory Board, thought the benefits for consolidation are a good idea. Regional makes sense. However, the City would need some compensation for their assets. The maintenance facility staff are concerned that the City is not equipped to handle the District fleet. Santa Fe is in the process of serious investment in CNG. Also, the City is not finished with the south transfer station or of Sheridan. The quarter percent needs to be discussed in detail and how that would fund things.

He was also concerned about the distribution of voting on the board. Urban transit is very different from rural transit and how it is dealt with on the Board and loss of local control are issues.
The motion passed on a 13-0 roll call vote with Town of Edgewood, Los Alamos County, Ohkay Owingeh, Pojoaque Pueblo, Rio Arriba County, City of Española, City of Santa Fe, Santa Fe County, San Ildefonso Pueblo, Santa Clara Pueblo, Taos County, Town of Taos and Tesuque Pueblo voting in favor and none voting against.

DISCUSSION ITEMS

K. Financial Report January for 2015:

Mr. Bingham referred to page 246 for his report as of the end of January, 2016. Revenues are exceeding expenses and there are delays in reimbursements. He reviewed the county GRT receipts. Los Alamos County is exceeding budget. Rio Arriba was right on the budget and Santa Fé was a little below expectations; Taos exceeds budget at 118%. The total on 253 is exactly the same as last December. Grant revenues were shown on page 254 and relate mostly to capital. We are down six buses now and hopefully receiving the new buses soon. Salaries are still lagging through attrition and hope to catch up. Vehicle repairs are at 74%. They still have aging vehicles. 103% was spent on maintenance. Fuel is down a lot.

Mr. Bingham went to a breakdown by administration, by source, by capital expenses. He said they won’t be able to spend all of our capital funds by the end of the fiscal year.

There were no questions

L. Finance Subcommittee Report

Councillor Sheehy said the Finance Committee saw the results here as Mr. Bingham went over them so they had no more to add today.

Commissioner Naranjo left the meeting at 11:28 a.m.

M. Tribal Subcommittee Report

Mr. Mortillaro said the Tribal subcommittee did not meet. He hoped to recruit a chair for this subcommittee so they can meet in the future.

Gov. Dorame said he would be interested to see the budget.

Ms. Van Buren said they must not let this subcommittee fall apart. Lot of pueblos want to get transit services. Not meeting is not good for us. Showing up is very important.

Gov. Dorame asked to submit his name as chair.

Mr. Mortillaro said the Tribal Subcommittee is very important to Staff and can give a heads up on things the District needs to know about. Ms. McGuire is the staff liaison.
N. Executive Report and Comments from the Executive Director

Mr. Mortillaro recalled that 3-4 months ago, the Board discussed the IRS and Social Security reimbursements and a challenge to get them responsive. Staff worked with Udall’s staff and they resolved those issues with almost full reimbursement. The interest made up with some of the shortfall. Now we will be able to allocate the final payment to those employees.

He announced that this is Mr. Kelly’s last board meeting. He will be working at least 3x per week as we find his replacement. We wish him the best and will miss all of his contributions as we have grown. There were many challenges but with his expertise and commitment those turned into successes.

Mr. Kelly said he really appreciated the relationships formed both in the City of Santa Fe and with the District and all the tribes. Over 5 years ago, Mr. Mortillaro presented his first policy as E.D. He was impressed with the direction Mr. Mortillaro was going to take. The Board picked the right person for the job. He appreciates all the staff. It is a good Staff and a great experience.

Mr. Kelly gave the Ridership and Performance Report starting on page 275. Overall, ridership is running flat for the last three months and a little bit over last year. Our District ridership is running well. Operating expenses, measured against Region Six and Rio Metro is right in the middle. Spare ratio is larger than the 20% required because of different sized vehicles. Mileage is good.

Page 282 presents the service and upkeep. The internal standard is 95 and we got 94.

There were no accidents in December and only one minor one in January. RTD drivers have done over 2 million miles without a major accident and he was really proud of that. Complaints and incidents have been minimal.

The Board had no questions.

MATTERS FROM THE BOARD

Commissioner Chávez noted that Mr. Bingham touched on the Santa Fe Mountain Route that it will be stopped for a few months.

Mr. Mortillaro agreed. They are working with Senator Udall on the permit issue and waiting for them to get back with us for additional direction. We had a stakeholders’ meeting a couple of weeks ago and had a US Forest person there. He was very understanding about the need to transport mountain bikes to the ski area but there is no resolution yet.

Councilor Sheehy said that at the Finance Committee meeting, the members have been volunteers as a contract committee for the next audit. We got several hundred pages of bids. The Committee will be meeting on Monday.

Ms. Van Buren announced a bad accident just happened on Highway 68 and it and Highway 74 are currently closed.

Councilman Rivera asked about the protocol for other sites for meeting.
Mr. Mortillaro said the Board approved up to four meetings for this year. The next meeting is at Tesuque Pueblo in April.

The next one away from Española is the September meeting at Santa Clara and then we will ask the Board whether to continue.

Ms. Valério asked how the new street affects staff.

Mr. Mortillaro said they line up at Auto zone and try to get into the que but it hasn't impacted us too badly.

ADJOURNMENT

Commissioner Chávez moved to adjourn the meeting. Ms. Valério seconded the motion and it passed by unanimous voice vote.

The meeting was adjourned at 11:52 a.m.

Approved by:

[Signature]
Daniel R. Barrone, Chair

Attest:

[Signature]
Dennis Tim Salazar, Secretary

Submitted by:

[Signature]
Carl Boaz for Carl G. Boaz, Inc.