JOB ANNOUNCEMENT

Job Title: Transit Shift Supervisor
Position Number:
No. of Vacancies: Multiple
Benefits: Health, Dental, Vision, retirement, paid annual and sick leave
Salary: $45,663 - $68,494/year DOE
Other: Non-Classified/Exempt position
Work location: Espanola, New Mexico
Work week: 40+ Hours-Work Week
Start/End Times: Shift Start/End Times Vary

Position Summary & Responsibilities:
Works under the general supervision of the Transit & Facilities Operations Director. Performs a variety of first-line supervisory duties as needed to organize, coordinate and oversee day-to-day delivery of safe, efficient and on time transportation services to the customer throughout the NCRTD. Provides general supervision to Transit Operator(s) and Customer Service Representative(s). Perform new employee training and coaching as needed.

Qualifications:
High School Diploma or GED required. Must have six (6) years progressively responsible experience in passenger bus transportation (i.e., school bus, fixed-route, Para-transit, transit agency, charter bus, etc.) work experience; one (1) to two (2) years of which must have been in a lead position; or, An equivalent combination of education, experience, knowledge, skills, abilities and other characteristics consistent with required qualifications as determinate in the job analysis of a candidate’s background. Must obtain and maintain a valid State of New Mexico Commercial Driver’s License (CDL-A or B) with (P) endorsement and airbrake certification or must obtain and maintain a NM Commercial Driver’s License (CDL-A or B) with a “P” endorsement through the North Central Regional Transit District within six (6) months of hire date and meet the District’s driving standards; obtain and maintain all other endorsements/clearances required by DMV and obtain DOT medical certificate and maintain such for the duration of employment as a Driver.

Employment Requirements:
This position is designated as a safety sensitive position within the meaning of the Omnibus Transportation Employee Testing Act of 1991 and must abide by all provisions of the Federal Omnibus Transportation Testing Act. Employment is subject to pre-employment / employee random testing, in accordance with all terms and conditions of federal and state law, rules and regulations in relation to alcohol and/or drug testing.

Closing Date:
Position is open until filled

How to apply:
Online - www.NCRTD.org
In Person - NCRTD, 1327 N. Riverside Drive, Espanola, NM 87532
Email - you may email your application or resume to hr@ncrtd.org

The NCRTD is an EEO Employer. Title II of the American with Disabilities Act and Section 504 of the Rehabilitation Act prohibit discrimination on the basis of disability in public programs. Individuals with disabilities who need a reasonable accommodation to participate in the hiring process or who require information in an alternative format must include this request in their letter of interest.